

# Excellence in Academic Advising Implementation Committee (EAAIC) Meeting

September 27, 2023 | 2:00pm – 3:00pm | LC 306

## Discussion Items

- Review action items from last meeting
  - CC5A and CC5B: It was the same in two places but that's been resolved now.
- Reports from subcommittees:
  - Summarize work accomplished since last meeting
  - Present interim recommendations for EAAIC approval/guidance
  - Describe milestones for future work (with dates if possible)

## Schedule

- 2:00 – Assessment

The mapping is coming together really well. The report is near the end of being finalized and Andrea will put it in the Teams folder. They discussed assessing advising as a holistic endeavor (talking with students about financial aid, scholarships, etc.). Vince suggested that we might be biting off too much – FA Office should be assessing FAFSA application rates, not our office.

- 2:15 – Organization

They met with P&C and were told that stipends would be very difficult; need to get David's input. Next meeting is October 13<sup>th</sup> – David will attend. They can't finish their report until after Oct. 13<sup>th</sup>. Discussed the advancement of Advisor I to Advisor II and the respective salary increase. There are approx. 23 who could be eligible, which would cost ~ \$240k. They don't have anything to submit for a report just yet. They discussed the need for an advisor to be part of the space management committee.

- 2:30 – Communication

They met with Elaine and got some of her information and then added some columns for clarification. Their report is coming along well, they are at 20 pages, and it should be ready to turn in on Friday.

- 2:45 – Technology

Working on final report. Regarding the Onboarding Checklist: Is there another place where this can be located so others can access it? Deficiencies in technology knowledge: Can we make competency with technology a requirement for the job? Technology Tuesday: Can we get

more training for current and new employees? Their report is mostly complete.

Updates/Announcements/Calendar

- Next Meeting: October 18, 2023, 1:00-3:00

Meeting adjourned: 3:00pm

Minutes submitted by: Paula Nishitani

Action items are in red