

**UVU BOARD OF TRUSTEES**  
October 26, 2017  
4 p.m. – SC 213c, Utah Valley University

**Board of Trustee Members Present**

Elaine Thompson, Chair  
Karen L. Acerson  
James Clarke  
Rick Nielsen  
Rob Smith  
Jack Sunderlage  
Jill Taylor  
Paul Thompson  
R. Duff Thompson

**UVU Regular Attendees**

Karen Clemes, General Counsel  
Scott Cooksey, Vice President Development and Alumni  
Matthew S. Holland, President  
Linda Makin, Vice President Planning, Budget and HR  
Shalece Nuttall, PACE President  
Jeffery Olson, Senior Vice President Academic Affairs  
Val Peterson, Vice President Finance and Administration  
Kyle Reyes, Special Assistant to the President for Inclusion  
Katie Zabriskie, Assistant Associate

**Guests**

Jon Anderson  
Eddie Cadet  
Steven Clark  
Nate Coddle  
Braley Dodson  
Arthur Evans  
Parker Fawson  
Sarah Khelfa  
Barney Nye  
Scott Trotter

Trustee Chair Elaine Dalton welcomes everyone to the meeting and introduced those guests in attendance, including Barney Nye and Trustee Scholarship recipients Arthur Evans and Sarah Khelfa.

**I. ACTION**

**1. Trustee Scholarships**

2017 Trustee Scholarship recipients Arthur Evans and Sarah Khelfa provided the Trustees with updates on their individual research projects. Arthur detailed his progress in researching the impact destruction of weeds in Utah Lake has on levels of trace metals in the water, provided an update on team members, and discussed research activities going forward. Sarah discussed her activities researching breast cancer tissue samples, noted the ongoing development of tools to conduct analysis, and explained her research plans going forward. The Trustees expressed gratitude for their hard work and continued encouragement for their research and hopes for success.

The Trustees were presented with a proposal to modify the parameters of the Trustee Scholarship. At the recommendation of the Office of Engaged Learning, the Trustees were asked to make it possible to award scholarships to a group undertaking a research project. The Trustees thoughtfully discussed the proposal and expressed concerns about losing connection to individual students. Trustee Duff Thompson motioned to approve the proposed changes to the awards criteria for the Trustee Scholarship. Trustee Jack Sunderlage seconded. The motion carried without opposition. VP Scott Cooksey will follow-up with the formalized changes.

Chair Dalton briefly interrupted the action section to congratulate Trustee Jill Taylor on her career change and new position. Trustee Taylor detailed the new role she had assumed.

**2. Academic Programs**

The Trustees were presented with a request to ratify the decision of the Executive Committee on October 9, 2017, to approve several degree programs that were being decided upon during a transition of responsibility at the Board of Regents level regarding academic program approvals. The degrees were approved by the Trustees in June and August, reviewed by the Regents, and sent back to the Trustees for formal approval again. Because of timing with NWCCU, an executive committee vote was needed in the time between full Board of Trustee meetings. Trustee Paul

Thompson motioned to approve ratification of the Executive Committee decision on October 9, 2017. Trustee D. Thompson seconded. The motion carried without opposition.

The Trustees were presented with a request to approve the addition of the BA/BS/Minor in Family Sciences. The Trustees were informed that the Academic Affairs Committee was in favor of this programmatic addition and were very impressed with the preparation and analysis of need done. The Trustees discussed the job preparation and opportunities available to graduates of this program. Trustee P. Thompson motioned to approve the addition of the BA/BS/Minor in Family Sciences. Trustee James Clarke seconded. The motion carried without opposition.

The Trustees were then presented with a request to approve the addition of three engineering degrees – BS Mechanical Engineering, BS Electrical Engineering, BS Civil Engineering. The concerns of the Board of Regents program review committee were explained. UVU's arguments in favor of offering these programs were noted, with special attention given to the capacity of Dean Saeed Moaveni to support these programs, the strong demand for engineers in Utah Valley, and the preparation done to ensure UVU's program will be of the highest quality. Trustee P. Thompson motioned to approve the addition of the BS in Mechanical Engineering, BS in Electrical Engineering, and BS in Civil Engineering. Trustees Sunderlage and D. Thompson seconded. The motion carried without opposition. President Matthew Holland noted that this was an historic day for UVU, and he thanked the Trustees who championed this cause and Dean Moaveni for bringing it to fruition. It was noted that the final decision for approval rested with NWCCU.

## II. EXECUTIVE SESSION

Trustee Smith motioned to enter Executive Session to discuss issued related to the character of individuals and pending litigation. Trustee Acerson seconded. The motion carried without opposition.

## I. ACTION (CONTINUED)

### **3. Rank and Tenure**

Trustee Rick Nielsen motioned to approve the granting of tenure and full professorship to John Smith, Ph.D., in the Department of Elementary Education in the School of Education. Trustee Clarke seconded. The motion carried without opposition.

## III. COMMITTEE REPORTS

Chair Dalton asked Trustee P. Thompson to provide an update on the activities of the Academic Affairs Committee. Trustee P. Thompson reviewed their recent meeting noting that they approved recommendation of the four degree programs decided on minutes earlier. Trustee P. Thompson noted that they will not always be approving so many programs but the timing of the approval was critical.

Chair Dalton asked Trustee Acerson to provide an update on the activities of the Honorary Awards Committee. Trustee Acerson noted that during their meeting they reviewed the parameters of the Trustee and President's Awards. The desire is to accelerate the submission timing so that all nominations are received before the holiday break. Preliminary conversations about potential awardees for 2018 Commencement are underway.

Chair Dalton asked Trustee D. Thompson to provide an update on the activities of the Audit Committee. Trustee D. Thompson explained that during the most recent meeting cybersecurity efforts and technology infrastructure were thoroughly reviewed. The Audit Committee was very impressed and happy with these undertakings. Trustee D. Thompson noted the excitement surrounding the CFO report from VP Val Peterson, particularly the explanation of the positive flow of monies into Dining Services. Further, the Audit Committee was very impressed with the work of the Office of the General Counsel.

#### IV. CONSENT CALENDAR

The Trustees were asked to review the Consent Calendar which consisted of the minutes of August 24, 2017; the investment reports for the months of July and August 2017; the Institutional Discretionary Funds 2017-18 Budget Revision and 2016-17 Actuals; the 2016-17 Auxiliary Report; the 2016-17 Service Enterprise Report; and the Assistant General Counsel position request. Trustee Acerson motioned to approve the Consent Calendar and Trustee Sunderlage seconded. The motion carried without opposition.

#### V. INFORMATION

##### **1. President's Report**

President Holland provided the Trustees with a report on the university. He thanked the Trustees for their participation in accreditation and noted how impressed the evaluators were with the knowledge of the Trustees. One issue that President Holland did want to circle back on was the multipronged comprehensive planning initiative that UVU had undertaken; he explained what this was and the actions to date. President Holland then reviewed the success of the Scholarship Ball, the final enrollment numbers for fall 2017, and student successes in the last two months. The latter included Madeline Black's success in culinary, the Financial Planning Challenge victory, the "Toughest 24," and high impact internships in NYC/DC. Institutional successes were reviewed, among them the cybersecurity partnership with NCSA, the CODA award for the Roots of Knowledge, the K-16 Conference, and the Appomattox Project. President Holland noted that an agreement had been signed with UCCU to rename the ballpark. He also spoke to the attention that the dual mission model was receiving and thanked Trustee P. Thompson for his leadership at Weber in this regard – he set the path which UVU follows. President Holland then provided the Trustees with a review of UVU's legislative priorities and requests in the areas of compensation, student growth, completion, and workforce needs. He noted that the Woodbury School of Business will be presented as a major funding priority but it was not given high priority for funding by the Regents. Finally, President Holland reviewed transportation infrastructure developments including the pedestrian bridge and UVU's support for a Front Runner station in Vineyard. The Trustees were invited to attend the National Conference on Trusteeship in April in San Francisco.

##### **2. Open Meeting and Title IX Training**

General Counsel Karen Clemes provided the Trustees with training on the purposes and parameters for open meetings according to the Utah legislature. The ability to enter a closed/executive session was explained with details on expectations of minute recording provided. Implications for texting and emails because of open meeting law was noted.

General Counsel Clemes then provided the Trustees with Title IX training. Topics covered included purpose, definitions, obligation to report and respond, retaliation, decision-maker responsibility, and UVU policies and processes.

Note: Training materials are available upon request.

Trustee Acerson motioned to adjourn. The motion carried without opposition.