



Board Meetings & Events

Upcoming Board of Higher Education Meetings and Events

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Mar
21
Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

March 21, 2024

[VIEW MEETING DETAILS »](#)

Mar
22
Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

March 22, 2024

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Jun
05
Utah Board of Higher Education Meeting
Utah Tech University (St. George, UT)

June 5, 2024

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Jun
06
Utah Board of Higher Education Meeting
Utah Tech University (St. George, UT)

June 6, 2024

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February 15, 2024

Utah Board of Higher Education Executive Committee Meeting
Virtual Conference

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January 3, 2024

Utah Board of Higher Education Executive Committee Meeting
Virtual Conference

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Utah System of Higher Education
The Gateway
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Salt Lake City, Utah 84101



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December 18, 2023

Utah Board of Higher Education Meeting
Virtual Conference

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December 13, 2023

Utah Board of Higher Education Meeting
Virtual Conference

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December 1, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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November 30, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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November 3, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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September 13, 2023

Utah Board of Higher Education Meeting
Virtual Conference

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September 8, 2023

Utah Board of Higher Education Meeting
Virtual Conference

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August 10, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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June 30, 2023

Executive Committee Meeting
Virtual Conference

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June 7, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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June 6, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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May 19, 2023

Utah Board of Higher Education Meeting
Utah State University (Logan, UT)

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May 18, 2023

Board of Higher Education Meeting
Utah State University (Logan, UT)

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May 18, 2023

Trustee Dinner
Bridgerland Technical College (Logan, UT)

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May 12, 2023

Academic Education Committee
Virtual Conference

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May 10, 2023

Finance and Facilities Committee
Virtual Conference

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April 14, 2023

Utah Board of Higher Education Meeting
Snow College (Ephraim, UT)

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April 13, 2023

Board of Higher Education Committee Meetings
Virtual Conference

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March 24, 2023

Board of Higher Education Meeting
Salt Lake Community College: Jordan Campus (West, Jordan, UT)

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March 23, 2023

Trustee Dinner
Davis Technical College (Kaysville, UT)

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March 22, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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March 21, 2023

Utah Board of Higher Education Meeting
Board of Higher Education Building, Salt Lake City

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March 15, 2023

Finance and Facilities Committee
Virtual Conference

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February 17, 2023

Board of Higher Education Committee Meetings
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January 30, 2023

Board of Higher Education Meeting
Virtual Conference

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January 13, 2023

Board of Higher Education Meeting
University of Utah (Salt Lake City, UT)

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January 12, 2023

Trustee Dinner
Tooele Technical College (Tooele, UT)

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January 4, 2023

Finance and Facilities Committee
Virtual Conference

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Board of Higher Education Meeting: January 13, 2023

Location: University of Utah (Salt Lake City, UT)

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[Minutes](#)
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[📎 Board Meeting Agenda and Materials](#)

7:30 AM Meeting with Trustees

9:15 AM Committee of Whole

Projected times for the various meetings are estimates only. The Board Chair retains the right to take action at any time. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify ADA Coordinator, 60 South 400 West, Salt Lake City, UT 84180 (801-646-4783), at least three working days prior to the meeting. TDD # 801-321-7130.



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- I. 7:30 AM - 8:50 AM -- Board of Trustees Report and Closed Session
- II. 8:50 AM - 9:15 AM -- Break
- III. 9:15 AM -- Committee of the Whole
- IV. 9:15 AM - 9:20 AM -- Welcome
- V. 9:20 AM - 9:30 AM -- Student Reports
 - A. Derek Darcy, Tooele Technical College
 - B. Sadie Ortiz, University of Utah
- VI. 9:30 AM - 11:15 AM -- ACTION ITEMS
 - A. Board Policies - Board Leadership
 - 1. 9:30 AM - 9:40 AM -- Amendments to Board Policies R208 and R209, Presidential Evaluation Process
 - Memo - Amendments to Board Policies R208 and R209, Presidential Performance and Evaluation Process
 - Attachment 1 - Overview of Proposed Amendments to Presidential Evaluation Process
 - Attachment 2 - R208, Resource and Review Teams Redline
 - Attachment 3 - R208, Resource and Review Teams Clean
 - Attachment 4 - R209, Evaluation of Presidents Redline
 - Attachment 5 - R209, Evaluation of Presidents Clean
 - 2. 9:40 AM - 9:50 AM -- State Online Proposal
 - Response to USHE Memo of October 24, 2022
 - B. Board Policies - Finance & Facilities
 - 1. 9:50 AM - 9:55 AM -- Revision to and Renaming of Board Policy R506, Guidance on Categorizing Budget Related and Self-Supporting Courses
 - Memo - Revision to and Renaming of Board Policy R506
 - Attachment 1 - Red-line version - Policy R506
 - Attachment 2 - Clean version - Policy R506
 - 2. 9:55 AM - 10:25 AM -- FY23 Performance Goals
 - Memo - Performance Funding Goals
 - C. 10:25 AM - 10:40 AM -- BREAK
 - D. Statutory Requirements - Finance & Facilities
 - 1. 10:40 AM - 10:45 AM -- Utah Valley University - Architectural Programming Request
 - Memo - Utah Valley University - Architectural Programming Request
 - Attachment 1 - UVU Architectural Programming Funding Letter
 - 2. 10:45 AM - 10:50 AM -- University of Utah - Lease Renewal for One Sandy Center
 - Memo - University of Utah - Lease Renewal for One Sandy Center
 - Attachment 1 - University of Utah - Lease Renewal for One Sandy Center
 - Attachment 2 - University of Utah - Lease Renewal for One Sandy Center
 - 3. 10:50 AM - 10:55 AM -- Alternative Financial Aid Form
 - Memo - Alternative Financial Aid Form
 - 4. 10:55 AM - 11:00 AM -- Snow College - FY 24 Land Bank Request Amendment
 - Memo - Snow College FY24 Land Bank Request Amendment
 - Attachment 1 - Snow Land Bank Request - 12.16.22 Letter
 - Attachment 2 - Snow Land Bank Request Northridge Commercial
 - Attachment 3 - State and County Population Estimates for Utah 2022
 - Attachment 4 - Real Estate Purchase Contract for Land
 - Attachment 5 - Snow Land Bank Request - 1.5.23 Letter
 - E. 11:00 AM - 11:05 AM -- Consent Calendar
 - Consent Calendar Index
 - 1. Attachments
 - a. Minutes
 - November 10, 2022, Committee of the Whole Minutes
 - November 17, 2022, Committee of the Whole Minutes
 - November 18, 2022, Committee of the Whole Minutes
 - b. Tooele Technical College - Request for Exception from R555, Providing Facilities, Goods, and Services in Competition with Private Enterprise
 - Memo - Tooele Technical College - Request for Exception from R555
 - Attachment 1 - Tooele Technical College - Request for Exception from R555
 - c. Auxiliary Enterprise Operations Report
 - Memo - Auxiliary Enterprise Operations
 - Attachment 1 - USHE Report on Auxiliary Funds
 - d. Southern Utah University - Architectural Programming Request
 - Memo - Southern Utah University - Architectural Programming Request
 - Attachment 1 - SUU Architectural Programming Request
 - Attachment 2 - SUU Architectural Programming Request
 - e. University of Utah - Disposition of Property
 - Memo - University of Utah - Disposition of Property
 - Attachment 1 - University of Utah - Disposition of Property
 - f. Utah Valley University - Non-State Funded Project
 - Memo - UVU - Non-State Funded Project
 - Attachment 1 - UVU Soccer Facility Request
 - Attachment 2 - FY2024 Capital Development Project Request and Needs Statement
 - g. Transition of Clock-Hour to Credit-Hour Programs
 - Memo - Transition of Clock-Hour to Credit-Hour Programs
 - Attachment 1 - Transition of Clock-Hour to Credit-Hour Programs
 - h. Program Alignment
 - Memo - Program Alignment
 - i. Higher Education and Corrections Council 2022 Report
 - Memo - Higher Education and Corrections Council 2022 Report
 - Attachment 1 - Higher Education and Corrections Council 2022 Report
 - j. Concurrent Enrollment: Access and Timely Completion
 - Memo - Concurrent Enrollment - Access and Timely Completion
 - Attachment 1 - SB 196 Project Summary Sheet
 - Attachment 2 - 2021-22 Concurrent Enrollment Summary Data
- VII. 11:15 AM - 11:55 AM -- INFORMATION ITEMS
 - A. 11:05 AM - 11:25 AM -- Committee Reports
 - B. 11:25 AM - 11:35 AM -- Legislative Session Updates
 - Memo - Institutional Financial and Performance Summaries
 - Attachment 1 - 2023 USHE Financial and Performance Summary with Table of Contents
 - C. 11:35 AM - 11:45 AM -- Council of Presidents Report
 - D. 11:45 AM - 12:00 PM -- Custom Fit Report - FY 2021
 - Memo - Custom Fit Report - FY 2021
 - Attachment 1 - Custom Fit Report for the Fiscal Year Ended June 30, 2022
 - E. 12:00 PM - 12:05 PM -- Shared Services Update
- VIII. 12:05 PM - 12:50 PM -- LUNCH
- IX. 12:50 PM - 3:45 PM -- DISCUSSION: ACCESS
 - A. 12:50 PM - 1:45 PM -- Access for Whom and Why?
 - Memo - Access for Whom - The Impact of Changing Demographics to Higher Ed Access Gaps
 - Attachment 1 - Diversity in Utah Data Book
 - Attachment 2 - Utah's Multiracial Population, 2020, Research Brief
 - Attachment 3 - Utah's Increasing Diversity - Population Projections by Race Ethnicity
 - 1. 12:50 PM - 12:55 PM -- Review of USHE Vision Statement
 - 2. 12:55 PM - 1:05 PM -- What Does Access Mean to USHE Students? Video
 - 3. 1:05 PM - 1:15 PM -- Access Data
 - 4. 1:15 PM - 1:45 PM -- Discussion
 - B. 1:45 PM - 3:45 PM -- How the Board Impacts Access
 - 1. 1:45 PM - 2:45 PM -- Simplified Admissions Overview
 - Memo - Simplified Admissions Overview
 - Attachment 1 - Simplified Admissions - Taskforce Updates and Concepts
 - Attachment 2 - Simplified Admissions Presentation from Dec 2022 Student Affairs Committee Meeting
 - Attachment 3 - Reports from Envision Utah and Cicero
 - 2. 2:45 PM - 2:55 PM -- BREAK
 - 3. 2:55 PM - 3:20 PM -- Utah College Advising Corps
 - Memo - Utah College Advising Corps - Expanding navigation supports for Utah school students
 - Attachment 1 - UCAC Expansion Overview 2021-22 from Aug 2022 Student Affairs Committee Meeting
 - Attachment 2 - UCAW & FAFSA Overview from Oct 2022 Student Affairs Committee Meeting
 - Attachment 3 - RCAP Overview and Presentation from Oct 2022 Student Affairs Committee Meeting
 - 4. 3:20 PM - 3:45 PM -- College in High School
 - Memo - Early College as an Access Pathway
 - Attachment 1 - Concurrent Enrollment Report
 - Attachment 2 - Technical College Secondary Articulation Agreements



MEMORANDUM

January 13, 2023

Utah Valley University – Architectural Programming

Board Policy R701, *Capital Facilities*, requires the Board to approve architectural programming services for a future state-funded capital development project that has not been approved by the State Legislature. Utah Valley University (UVU) requests Board authorization to proceed with the programming of the Health Professions Building 2.

The Utah Valley University's Board of Trustees, on June 24, 2022, approved unanimously to proceed with the architectural programming for the Health Professions Building 2.

Commissioner's Recommendations

The Commissioner recommends the Board approve Utah Valley University to proceed with the programming of the Health Professions Building 2.

Attachment



UTAH VALLEY UNIVERSITY

VICE PRESIDENT OF ADMINISTRATION & STRATEGIC RELATIONS

November 29, 2022

Mr. Malin Francis
Director Facilities and Planning
Utah System of Higher Education
The Gateway
60 South 400 West
Salt Lake City, Utah 84101

Re: Feasibility and Programming Approval: Health Professions Building 2

Dear Mr. Francis,

We appreciate the System's assistance with our Capital Development projects. We see your support as essential to our success. As we begin to prepare for the FY24 cycle and Legislative process, we seek your authorization to begin the planning work for our next Capital Development project.

Following Utah Valley University's Master Plan and 5 Year priority list, we will begin planning for a Health Professions building. This project will provide the space needed to help fill the demand for health care professionals in our state. UVU commits to funding the Feasibility phase of this project.

Please let us know of your approval to begin. We look forward to working with you as we develop our request.

Best regards,

A handwritten signature in blue ink, appearing to read 'Val Peterson', written over a light blue circular stamp.

Val L. Peterson
Vice President of Administration and Strategic Relations
Utah Valley University



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

January 13, 2023

Utah Valley University – Non-State Funded Project

Board Policy R702, *Non-State Funded Projects*, requires the Board to review capital projects requiring State Building Board or Legislative approval. State statute (63A-5-104) defines capital projects with more than \$5,000,000 of renovated space as “capital developments.” It allows the Department of Construction and Facility Management (DFCM) to approve those projects without legislative approval if the project does not use state funding sources for the design, construction, operation, or maintenance of the facility.

Utah Valley University requests Board approval to construct a 22,000-square-foot UCCU Soccer Stadium for \$20,000,000, funded through donations. This project will provide additional seating for games, which will be of a higher quality and comfort than the current bleacher-style seating. The new west seating structure will add 400 more open-air chair-style seats and ten box suites.

No state funds will be used for the construction, nor will additional state funds be requested for the operation and maintenance of this facility. The Utah Valley University Board of Trustees approved the project in the June 24, 2022, meeting. The attached “Needs Statement” materials provide additional information about the project.

Commissioner’s Recommendation

The Commissioner recommends the Board approve the construction of the UCCU Soccer Stadium and to move to DFCM for final approval.

Attachments



UTAH VALLEY UNIVERSITY

VICE PRESIDENT OF ADMINISTRATION & STRATEGIC RELATIONS

December 15, 2022

Mr. Malin Francis
Director Facilities and Planning
Utah System of Higher Education
The Gateway
60 South 400 West
Salt Lake City, Utah 84101

Re: Approval to Begin Design and Construction: UVU Soccer Facility

Dear Mr. Francis,

We appreciate the System's assistance with our Capital Development projects. As we continue to move forward with our Non-State funded Soccer Facility, we see the System's authorization to move into the design and construction phases of this project.

DFCM has been assisting us with the procurement of an architectural firm. UVU commits to funding of these next phases for the project.

Please let us know of your approval to continue. We look forward to working with you as we continue building projects for our students at Utah Valley University.

Best regards,

A handwritten signature in black ink, appearing to read 'Val Peterson', with a long horizontal flourish extending to the right.

Val L. Peterson
Vice President of Administration and Strategic Relations
Utah Valley University

FY2024 Capital Development Project Request and Needs Statement

State agencies complete pages 1-10 (blue headings). Higher Education institutions complete entire document. Please keep answers brief.

1 - GENERAL PROJECT INFORMATION

Request Type:	<input type="checkbox"/> State Funded (Not Higher Ed) <input type="checkbox"/> Non-state Funded <input type="checkbox"/> Non-state Funded with O&M Request	<input type="checkbox"/> Land Bank <input type="checkbox"/> Dedicated State Funded (Higher Ed ONLY) <input type="checkbox"/> Non-dedicated State Funded (Higher Ed ONLY)
Agency/Institution:	<input style="width: 100%;" type="text"/>	
Project Name:	<input style="width: 100%;" type="text"/>	
Agency/Institution Priority:	<input style="width: 100%;" type="text"/>	

2 - PROJECT SCOPE

New Space Constructed (GSF)	<input style="width: 70%;" type="text"/>
Remodeled Space (GSF)	<input style="width: 70%;" type="text"/>
Total Project Space (Gross Square Feet)	<input style="width: 70%;" type="text"/>
Space to be Demolished (GSF)	<input style="width: 70%;" type="text"/>

Types of Space (describe the types and amounts of space proposed to meet the programmatic requirements)

3 - CAPITAL FUNDING

Preliminary Cost Estimate:	<input style="width: 40%;" type="text"/>
Previous State Funding:	<input style="width: 40%;" type="text"/>
(Funding previously provided for the project such as planning, land purchase, etc.)	
Other Sources of Funding:	<input style="width: 40%;" type="text"/>
(Other sources of funding such as donations, federal grants, institutional funds, and debt. If debt is proposed for the project, identify the funding source for its repayment)	Is the Funding in-hand? <input style="width: 40%;" type="text"/>
FY2024 Requested Funding:	<input style="width: 40%;" type="text"/>
	Debt Repayment Source <input style="width: 40%;" type="text"/>

Other buildings of similar size and function:

Name	Location	Ft ²	Year Built	Construction Cost	Cost per Ft ²

4 - ONGOING OPERATING BUDGET FUNDING

Existing State-funded O&M

Increase in State-funded O&M

New Total State-funded O&M

1. If applicable, describe all alternate proposed sources of O&M funding (fees, tuition, usage charges, etc.).

2. Is the requestor seeking ongoing state funding such as O&M and future capital improvement funding? If so, please justify.

3. Other than the state requirement to comply with the DFCM high performance building standard, describe any other strategies that you plan to employ in the facility that will make its operation more efficient.

New Program Costs

4. Describe the **new or expanded programs and services** that will result if the project is funded and provide a brief description of the additional program costs, required FTEs, and anticipated funding sources below. This should include any operating budget increases required, other than O&M, in order to operate the programs that will be housed in the requested facility. If this request will make that existing state space available for alternate uses, the above estimate should also include the estimated cost of new or expanded programs and services that will be housed in the vacated space.

New FTEs Required for O&M Programs

O&M

Programs

5 - EXISTING FACILITY

Existing Space (square feet) Currently Occupied

1. Is the existing facility owned or leased and why is it not able to meet your needs?

2. Describe the future use of the existing facility. Include functions to be served, costs of remodeling or expansions as well as the amount of deferred maintenance and code compliance that will need to take place in the existing facility to enable it for continued use. Additionally, describe how you intend to fund it.

6 - PROJECT EXECUTIVE SUMMARY

Use this section to provide a detailed justification of why the project is needed. Please address the following questions:

1. Describe the purpose for and scope of the project in detail, including all programs and services to be offered in the proposed facility.

2. Summarize specific numbers regarding the anticipated users of the building and square footage. How many years after the completion of the building would the building be at max space utilization capacity? The space utilization plan should account for 10 years of growth within the facility (not the campus as a whole). Once constructed, how many years until it reaches full utilization?

3. Has this request been submitted in previous years? If so, describe any and all changes that have been made to this request since previously being submitted.

4. Describe the various populations or constituencies served and how they will benefit. Estimate any increases in program capacity that will result if this request is funded (e.g. number of FTE students taught, prisoners housed, court cases handled, etc.).

[Empty response area for item 4]

5. Summarize your decision-making process that has led to this project request (e.g., construction of a new facility versus remodeling an existing building or a combination of build new and remodel existing). Discuss economic, functional, and programmatic considerations involved in your proposal.

[Empty response area for item 5]

6. Explain the degree of urgency for the project and your options and strategies should this facility not be funded, both in the interim and in the long term.

[Empty response area for item 6]

Submit feasibility study (as outlined below) as an attachment to this document. The feasibility study **MUST** be prepared by a third party. Below, please include page numbers where corresponding information can be found within the feasibility study.

Feasibility Study Requirements:

Page Number

1. Include a table of contents within the feasibility study that includes the below sections and their associated page numbers. []
2. Describe the need for the proposed building and the appropriateness of its proposed scope and size. []
3. Detailed scope of the project to included:
 - a. Space list outlining in detail the proposed square footage by space type such as office, classroom, conference rooms, auditorium / large meeting rooms, kitchen, laboratory (research or teaching), circulation, warehouse, shop lab, or other []
 - b. Adjacency diagrams []
 - c. Proposed floor plans []
 - d. Proposed building elevations []
 - e. Site plan options []
4. Provide the ratio of assignable and net square feet to gross square feet. []
5. Provide a detailed list including the justification for any unique elements or features considered to be out of the ordinary. []
6. Provide an assessment of the potential to re-use existing or expand existing facilities to meet this need. []
7. Provide justification for replacement of the existing facilities (if applicable) including what will be done with the existing facility such as sale, repurpose for another need, or demolition. []
8. Provide justification for a new facility (if applicable). []
9. Provide a space utilization study of existing and proposed space. Include the efficiency of the new space as compared to the existing space (include 5 - 10 year growth projections). []
10. Identify expected building capacity percentage for the following intervals along with corresponding projected FTEs and student attendance (online students and faculty are not included):
 - a. Time of completion []
 - b. Three years after completion []
 - c. Five years after completion []
 - d. Ten years after completion []
11. Explain how this facility and its functions correspond with your agency or institution's Strategic Plan and campus Master Plan. Indicate when your Strategic Plan and Master Plan were last updated. []
12. Summarize the primary priorities or growth at your agency or institution and describe how the proposed facility will serve those needs. []
13. Where applicable, describe the potential positive and/or adverse economic and community impacts of the project []
14. Describe any special transportation considerations for this facility including parking, transit, and pedestrian requirements []
15. Describe your efforts to work with the surrounding communities should this facility be approved; including impacts to traffic, pedestrian safety, security, noise, excessive night time lighting, etc. []
16. Describe the extent that you have evaluated facility siting, including alternative sites where applicable, to include:
 - a. Identification of location, size, and characteristics of the site, and estimated costs of any required environmental remediation []
 - b. If the site is not owned by the State, address the availability and cost of purchasing the site and the results of any appraisals that have been performed. Agencies should work with DFCM's real estate staff in addressing potential purchases. []
 - c. Provide a geotechnical report with a minimum of three borings in the proposed building site location that identify the soil classification for the building type unless waived by the DFCM director. []
 - d. Explain any special soils preparation requirements or seismic conditions that could increase site and structural costs beyond those considered standard for your area. []

7 - FEASIBILITY / PLANNING

17. Describe the availability and capacity of utility services including IT for the proposed facility. Specify whether the utility services will be provided by municipal, private, or local campus centralized services.
18. Show how the FF&E budget was arrived at. Provide the logic behind it. If applicable, identify any furnishings or equipment that will be re-used and moved from the current facility to the new location.

8 - FIVE-YEAR PLAN

Please list below the anticipated State-funded Capital Development projects planned for your agency/institution over the next five years. Include a short description/justification of each project and the approximate cost of the project.

Project #1 Name Approx. Cost

Funding Source

Description

Project #2 Name Approx. Cost

Funding Source

Description

Project #3 Name Approx. Cost

Funding Source

Description

Project #4 Name Approx. Cost

Funding Source

Description

Project #5 Name Approx. Cost

Funding Source

Description

As required by Title 63A-5-104 (2) (d) that an institution described in section 53B-1-102 that submits a request for a capital development project address whether and how, as a result of the project, the institution will:

1. Offer courses or other resources that will help meet the demand for jobs, training, and employment in the current market and the projected market for the next three, five, and ten years;

[Empty response area for item 1]

2. Help meet commitments made by the Governor's Office of Planning and Budget, including relating to training and incentives;

[Empty response area for item 2]

10 - SPACE UTILIZATION EFFORTS

The programming document shall include all of the minimum requirements of the Feasibility Study.

This section demonstrates compliance with the Board of Higher Education approved space utilization standards (Include the classroom and laboratory for now and then any future requirements for office and common area spaces).

1. Provide projected enrollment and/or employee growth specific to the requested building as well as for the institution as a whole (i.e. if the request is for a science building, provide enrollment growth for students in the science fields using the building as well as FTE growth in general for the institution). What is the estimated time frame for the building to reach full utilization?

11 - LAND BANK ACQUISITION REQUESTS

Requests for purchase of land from funds to be appropriated by the State Legislature for future use by an agency or institution will be evaluated based upon approved programmatic planning and facilities master plan requirements of the institutions.

General Considerations

Provide detail for the following considerations that will be taken into account in evaluation of these requests:

1. Provide the location and description of the property including any existing permanent structures.

2. Provide current availability of the land and "time sensitivity" of the window of opportunity for its purchase.

3. Provide the intended use of the land and its relative importance in the context of the agency or institution's role and mission assignment and strategic plan for the future.

4. Where applicable, provide the suitability of the property for the intended use (ingress/egress, proximity of utilities, percentage of buildable area, geo-technical, etc.)

5. Provide reasonableness of the cost as determined by an appraisal or other reasonable estimate of the value of the land.

11 - LAND BANK ACQUISITION REQUESTS

6. Provide the condition of the land, including the potential liability of the institution pertaining to clearing the property, potential existence of hazardous waste, greenhouse gas emissions, etc.

7. If applicable, provide the condition and potential use of existing structures and describe what actions and incurred costs would be necessary to utilize existing structures.

12 - TECHNICAL COLLEGE STATUTORY REQUIREMENTS

State statute specifies that the State Building Board must determine that the requirements of UCA 53B-2a-112 have been met before it may consider a funding request from the Board of Higher Education pertaining to new capital facilities and land purchases. Please describe how this project has met the requirements outlined in UCA 53B-2a-112.

13 - PHOTOGRAPHS AND MAPS

Any photographs, other graphics justifying the project, and/or maps showing where the facility will be located should be attached to the end of this document and submitted electronically. These should help explain the project and justify why it should be funded.

14 - SCORING ANALYSIS FOR BOARD OF HIGHER EDUCATION CRITERIA

Please provide justification to aid the Board of Higher Education in applying Capital Development Priority Guidelines. See USHE policy R743 4.4 step 4 for detail requirements. This section only applies to state-funded project requests (dedicated or non-dedicated).

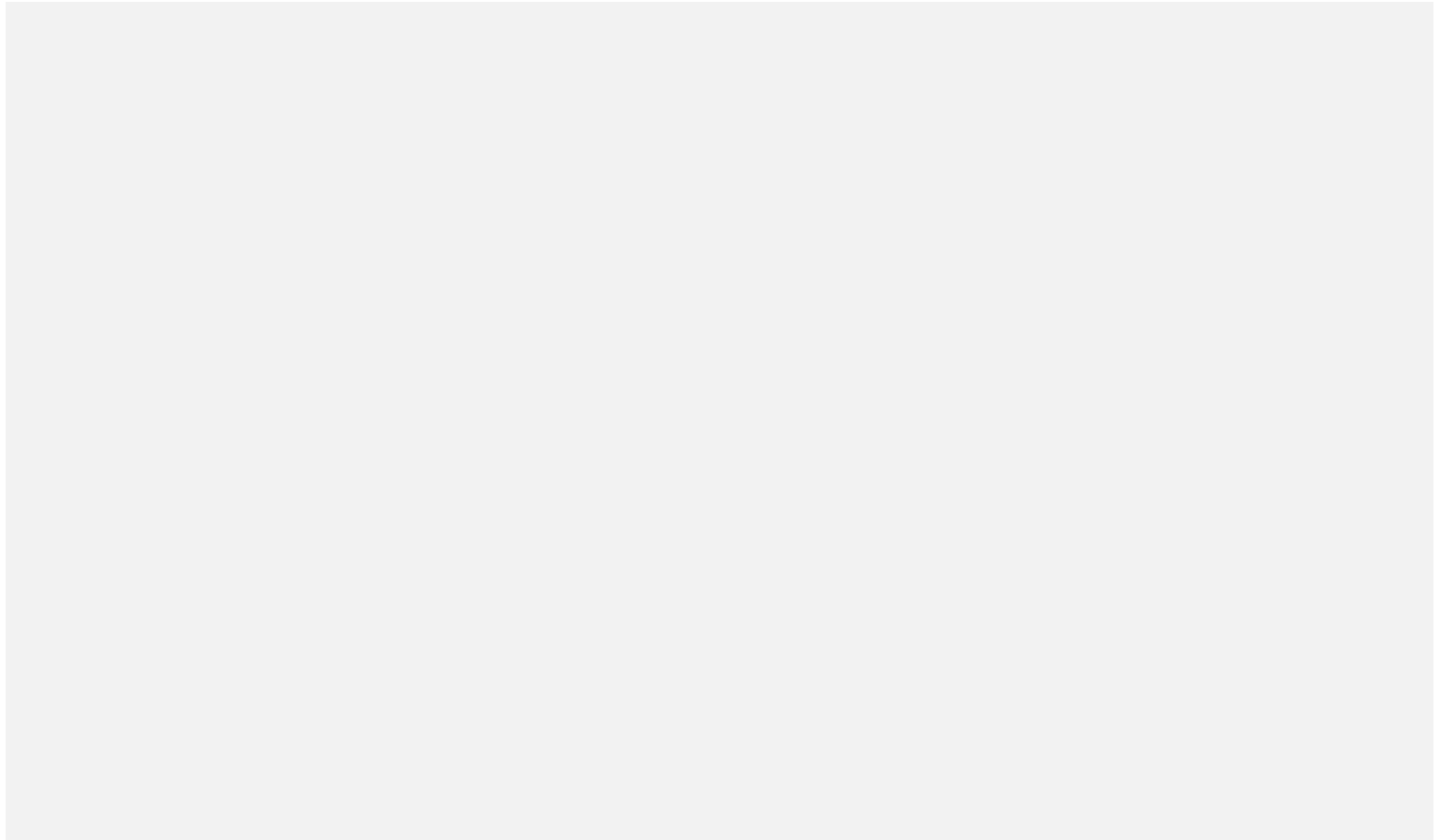
1. Cost-effectiveness and efficient use of resources

[Empty response area for criterion 1]

2. Consistent with institutional role, mission, and master plan

[Empty response area for criterion 2]

3. Fulfillment of a critical institutional facility need





**Utah System of Higher Education
University of Utah
Friday, January 13, 2023**

**COMMITTEE OF THE WHOLE
MINUTES**

Board Members Present

Lisa-Michele Church, Chair
Jessellie Anderson, Vice Chair
Grace Acosta
Stan Albrecht
Julie Beck
Stacey Bettridge
Rich Christiansen
Hope Eccles
Korianne Gibson
Patricia Jones
Arthur Newell
Shawn Newell
Scott Theurer
Xitlalli Villanueva
Rick Wheeler

Board Members Absent

Sanchaita Datta
Steve Starks

Office of the Commissioner

Dave Woolstenhulme, Commissioner
Taylor Adams, Associate Commissioner for Strategic Initiatives
Alison Adams-Perlac, General Counsel
Samantha Aird, Talent Ready Utah, Program Specialist
Kris Coles, Assistant Commissioner for Student Affairs
Trisha Dugovic, Director of Communication
Malin Francis, Director of Facilities & Planning
Brynn Fronk, Executive Assistant to the Utah Board of Higher Education
Jared Haines, Senior Advisor for Technical Education
Julie Hartley, Associate Commissioner of Academic Education
Melanie Heath, Associate Commissioner for Student Affairs and Access
Vic Hockett, Associate Commissioner of Talent Ready Utah
Tori Hooper, The Point, Project Coordinator & Admin
Carrie Mayne, Chief Economist
Lais Martinez, Assistant Commissioner for Equity, Diversity, and Inclusion
Katie Mazzie, Director of Student-Center Initiatives
Dave Pulsipher, Senior Assistant Commissioner
Peter Reed, Talent Ready Utah Program Manager of Higher Education Initiatives
Hilary Renshaw, Associate General Counsel
Jeremias Solari, Senior Assistant Commissioner of Research and Data Science
Nate Talley, Deputy Commissioner and Chief Financial Officer
Juliette Tennert, Former Chief Financial Officer
Melissa Van Hien, Executive Assistant to the Commissioner
Scott Wyatt, Senior Executive Director of Statewide Online Education
Laura Zemp, Assistant Commissioner of Research

Kim Ziebarth, Associate Commissioner of Technical Education

Laura Zemp, Assistant Commissioner of Research

Institutional Presidents Present

Darin Brush, Davis Technical College
Chad Campbell, Bridgerland Technical College
Clay Christensen, Mountainland Technical College
Noelle Cockett, Utah State University
Paul Hacking, Tooele Technical College
Deneece Huftalin, Utah Valley University
Stacey McIff, Snow College

Brad Mortensen, Weber State University
Taylor Randall, University of Utah
Jordan Rushton, Dixie Technical College
Jim Taggart, Ogden-Weber Technical College
Astrid Tuminez, Utah Valley University
Aaron Weight, Uintah Basin Technical College
Brennan Wood, Southwest Technical College

University of Utah Board of Trustees

Christian Gardner, Chair
Katie Eccles, Vice Chair
Marcia Garciaz
Taylor VanderToolen
Steve Price

Other Guests

Brooke Adams, National Media Strategist, University of Utah
Morgan Aguilar, Communications and Marketing, University of Utah
Cathy Anderson, Chief Financial Officer, University of Utah
Jason Atuaia, Interim Associate Vice President for Budget & Finance, University of Utah
Mallory Bateman, Director of Demographic Research & State Data Center Coordinator, Kem C. Gardner Policy Institute
Carolina Bloem, Associate Professor of French, Salt Lake Community College
Seth Bracken, Magazine Editor-in-Chief, University of Utah
Marvin Dodge, Vice President for Finance & Administration, Southern Utah University
Gary P. Duran, Government Relations Liaison, Weber State University
J Jo
Todd Hougaard, Student Leadership Commissioner, Utah PTA
Alexander L. Lancaster
Carson Howell, Vice President of Finance & Administrative Services, Snow College
Lori McDonald, Vice President of Student Affairs, University of Utah
Libby Mitchell, @theU Managing Editor, University of Utah
Mitzi Montoya, Senior Vice President for Academic Affairs, University of Utah
Paul Morris, Vice President of Administrative Affairs, Utah Tech University
Chris Nelson, Chief University Relations Officer & Secretary to the University, University of Utah
Allison Nicholson, Manager, Policy Innovation, University of Utah
Rob Patton, Executive Communications Manager, University of Utah
Val Peterson, Vice President for Administration / Strategic Relations, Utah Valley University
Clifton Sanders, Provost for Academic Affairs & Chief Academic Officer, Salt Lake Community College
Laura Snow, Senior Advisor, University of Utah
Holly Todd, Crisis Response, MTSS/PBIS, School Counseling Program Specialist, Northeastern Utah Educational Services (NUES)
Rebecca Walsh, Interim Director of Communications, University of Utah
Karen West, Liaison to the Board of Trustees, University of Utah
Shawn Wood, Communications Manager, University of Utah
Jacob Wright, Senior Budget & Policy Analyst, Governor's Office of Planning & Budget

Chair Church called the meeting to order at 7:30 a.m.

President's Report and Board of Trustees Report

President Randall provided an overview of the state of the University of Utah with the Board members and Board of Trustees. He reviewed his three-pronged approach with the Board members – inspire, innovate, and impact. He asked the Board to help by being cheerleaders. Chair Gardner shared insight into the University's state and the trustees' perspective. He iterated that the University of Utah is different from other institutions within the system because they have a research component and an extensive medical system. He reviewed the six commitments signed by the Board of Trustees. Taylor VanderToolen shared the student perspective of the institution with the Board members. Board members asked questions related to demographics, helping student systemwide move towards completion, and mental health. This was an information item only; no action was taken.

Board member Shawn Newell made a motion to go into closed session for the purposes of discussing the character, professional competence, or physical or mental health of an individual; Board member Arthur Newell seconded the motion, and the motion passed.

Closed Session

Board member Theurer made a motion to end closed session; Board member Wheeler seconded the motion, and the motion passed.

Committee of the Whole

Student Report

Derek Darcy from Tooele Technical College provided a student report. This was an information item only; no action was taken.

Amendments to Board Policies R208 and R209, Presidential Evaluation Process

Board member Albrecht made a motion to postpone the action item Amendments to Board Policies R208 and R209, Presidential Evaluation Process until the March 2023 Board meeting. Vice-Chair Anderson seconded the motion, and the motion passed.

State Online Proposal

President Mortensen reviewed the timeline of the State Online Proposal. He summarized the four-point plan. The presidents are dedicated to working with USHE institutions to establish some college no-degree targets by the end of June 2023. When it comes to expanding affordable online offerings, they want to have that reported by the March Board meeting. Board member Theurer requested more information on why the timeline is so elongated, with a response from Julie Hartley. **Board member Jones made a motion to approve the State Online Proposal as presented by the presidents. Board member Theurer seconded the motion, and the motion passed.**

*Revision to and Renaming of Board Policy R506,
Guidance on Categorizing Budget Related and Self-Supporting Courses*

Juliette Tennert reviewed the changes to Board policy R506, *Guidance on Categorizing Budget Related and Self-Supporting Courses*. Board member Acosta asked for clarity on the policy, which Alison Adams-Perlac provided. **Board member Arthur Newell made a motion to approve the proposed revisions to Board Policy R506, Guidance on Categorizing Budget Related and Self-Supporting Courses. Vice-Chair Anderson seconded the motion.** Board member Eccles asked about the approach to changing policies, to which Alison Adams-Perlac responded. Board

members Beck and Acosta expressed discomfort around the policy. Alison Adams-Perlac commented that the Commissioner's office is on track to have procedures developed by April to bring to the Board in May for clarifications. Board member Theurer supported the policy as long as it included a report back to the Board at the May meeting. **Board member Arthur Newell modified the motion to approve it as provided with further clarifications to come to the Board in the May meeting as to the details to the policy. Board member Scott Theurer seconded the motion, and the motion passed.**

FY23 Performance Goals

Commissioner Woolstenhulme and Juliette Tennert outlined the FY23 performance goals. Board member Jones asked about feedback from the Council of Presidents, with a response from the Commissioner. The presidents and the Commissioner weighed in on the concepts of performance funding. Board member Eccles asked for clarification on the funding. This was an information item only; no action was taken.

Utah Valley University – Architectural Programming Request

Board member Arthur Newell introduced Utah Valley University's Architectural Programming Request. Val Peterson, Vice President for Administration/Strategic Relations at Utah Valley University, gave a presentation on the request. Board member Arthur Newell shared that the Finance and Facilities Committee recommended that the Board approve the request for UVU. Board member Wheeler commented that it is important that the Board not limit the institutions too much on programming. **Board member Theurer made a motion that this is postponed for approval at least past the legislative session when we see how they act with SB102 funds this year and our prioritized projects. Board member Eccles seconded the motion.** Board member Theurer explained his reasoning for postponing the project. Board member Arthur Newell shared feedback from the Finance and Facilities Committee and commented that he is comfortable moving forward with the understanding that we still need to define it. **Board member Jones made a substitute motion that we go ahead and approve this given the information we received from the Finance and Facilities Committee and the process it has gone through. Vice Chair Anderson seconded the motion.** Board member Theurer commented that the Board needs the policy first, then level the playing field for all institutions to ask for pre-programming money for their next capital facilities project. Board member Albrecht expressed support for the request. Board member Villanueva shared concern about opening new programs when the money can be invested in existing programs. Val Peterson explained it is a different pot of money. **Board member Theurer amended the motion to include that the project will be built with dedicated funds.** Board member Arthur Newell commented that it would be a mistake to include dedicated funds. **Board member Jones made a substitute motion that we pass it with including dedicated funds. Board member Christiansen seconded the motion, and the motion passed.**

University of Utah – Lease Renewal for One Sandy Center

Cathy Anderson presented the University of Utah's Lease Renewal for One Sandy Center. **Board member Eccles made a motion to authorize the University of Utah to renew the One Sandy Center lease for an additional ten years. Board member Shawn Newell seconded the motion, and the motion passed.**

Alternative Financial Aid Form

David Pulsipher introduced the Alternative Financial Aid Form, an alternate form for students ineligible to fill out the FAFSA to apply for the Opportunity Scholarship. Vice Chair Anderson asked Dave to clarify the number of potential students this may impact, to which David answered 20 students. Board member Acosta applauded them for coming up with a solution to this issue. Board member Eccles asked why the students were ineligible, to which David and Board member Acosta responded it was due to

citizenship status. Board member Beck asked if this would apply to students at all 16 institutions, to which David responded affirmatively. President Huftalin asked if this form would only apply meritoriously or for other state aid. David answered that the form would only be used for the Opportunity Scholarship, but they are actively looking for other approaches. The new FAFSA will ease some concerns because it will not require a social security number. **Board member Shawn Newell moved to approve the Federal Student Aid Estimator as the approved alternative financial form for Opportunity Scholarship applicants who are ineligible to complete a FAFSA. Board member Beck seconded the motion, and the motion passed.**

Snow College – FY 24 Land Bank Request Amendment

Carson Howell, Vice President of Finances and Administrative Services at Snow College, presented Snow College's FY24 Land Bank Request Amendment. Vice Chair Anderson commented that the Finance and Facilities Committee felt this was a worthy substitution. Board member Theurer asked why they were not asking for preprogramming money. Carson responded that they were not at that point in the process. They will return to the Board in the next few years before constructing the facility. President McIff commented that the seller came up with the substitution idea. Commissioner Woolstenhulme shared that it would not have been his recommendation to approve if they asked for programming money for this site because it is not their priority. He asked Board member Arthur Newell and Nate Talley to capture that in policy as we move forward. **Board member Christiansen made a motion to approve the land bank request for Snow College. Board member Wheeler seconded the motion, and the motion passed.**

Consent Calendar

Marvin Dodge, Vice President for Finance and Administration at Southern Utah University, reviewed the SUU Architectural Programming Request on the Consent Calendar at the Commissioner's and Chair Church's request. Board member Eccles asked for clarification on how items get on the Consent Calendar, with a response from Alison Adams-Perlac. Board member Eccles noted that the November 18, 2022, minutes should indicate that President Tuminez's presentation was focused on some college, no degree. Chair Church stated the minutes from the meeting would be updated to include that edit. Board member Eccles commented that some of the memos in the Consent Calendar need to be more robust, including fiscal notes and alignment. Kim Ziebarth addressed the program alignment item on the Consent Calendar. **Board member Eccles moved to approve the Consent Calendar with the one change. Board member Arthur Newell seconded the motion, and the motion passed.**

Committee Reports

Board members Stan Albrecht, Julie Beck, and Scott Theurer provided summaries of the December 2022 Board committee meetings. Board member Arthur Newell expressed gratitude for Juliette Tennert and excitement to have Nate Talley join as the new Deputy Commissioner and Chief Financial Officer. This was an information item only; no action was taken.

Student Report

Emily Hernandez provided a student report from the University of Utah. This was an information item only; no action was taken.

Council of Presidents Report

President Randall presented a Council of Presidents Report from the degree-granting presidents. He expressed appreciation to the Board for taking up the presidential performance policy. Still, he requested they also take up the presidential support policy, meaning contracts and supports that would make them successful in their jobs. He noted the presidents could find ways to work with the governor's

tuition freeze as long as raises and other things are also funded. President Cockett commented on how the tuition freeze could impact salary compensation and budget cuts at Utah State University. The final item President Randall addressed is the ability of the presidents and Board to gather to articulate the value of higher education. They would like to honestly discuss what education should cost and what the institutions are doing. Chair Church commented that the Board plans to have an affordability discussion at the next meeting in March. She reassured President Randall that the presidential evaluation policy would be discussed in another meeting. There have always been three pieces to the evaluation – 1. The objective evaluation, 2. A liaison assigned to your school from the Board to maintain communication, 3. The professional development resources for the presidents and senior staff. Those are the three components going in, and they'll still be in the final analysis.

President Christensen provided a report from the technical college presidents. He expressed their appreciation for the alignment and transfer of credit process. They appreciate the opportunity they've had to work with the degree-granting institutions and the support they've received from the Board, the Commissioner, and the legislature. Their recommendations included right-sizing the process for the presidential evaluation, the importance of the R&R process, continuing work on the articulation process, and the SB102 process. This was an information item only; no action was taken.

Custom Fit Report

Due to time restraints, this agenda item was not addressed.

Legislative Session Updates

Commissioner Woolstenhulme provided an update on the Legislative Session. He will email a newsletter to the Board members each week with legislative updates. Board member Acosta asked if the system pays for lobbyists, to which Chair Church responded. This was an information item only; no action was taken.

Shared Services Update

Board member Arthur Newell provided an update from the Utah Higher Education Shared Services Initiative Taskforce (UHESSI). It is chaired by Board member Steve Starks and will come through the Finance and Facilities Committee. The task force is on hold for a month or two to wait to see what the legislative session produces. They've invited business community members to join the task force, including Harris Simmons and Karine Clark. This was an information item only; no action was taken.

Access Discussion

Review of USHE Vision Statement

Chair Church reviewed the USHE vision statement with the Board members. Board member Shawn Newell commended the Board and institutions for their access and diversity efforts. He encouraged the group not to be afraid to ask for greater clarity when talking about the history and to be conscious that there is a lot of room to move forward. Chair Church challenged the group to consider other resources that can impact equity. This was an information item only; no action was taken.

What Does Access Mean to USHE Students? Video

Board member Villanueva introduced the video, *What Does Access Mean to USHE Students?* The video was then played for the group. Board member Villanueva pleaded with the presidents to choose students the way students choose institutions. She shared her journey to higher education and the sacrifices it cost her and her family. This was an information item only; no action was taken.

Discussion

Mallory Bateman reviewed the demographics in the state of Utah. Lais Martinez shared that she began her career in higher education as an admissions counselor and worked directly with students encountering barriers. How students interface with our institutions tremendously impacts their college trajectory. The Board members discussed access in higher education, including access to technology, Board policy review, and inclusion. This was an information item only; no action was taken.

Access Data

Carrie Mayne shared the access data with the Board members. Board member Jones asked about the impact of Covid on the data, to which Carrie responded. President Tuminez commented on the four million fewer enrolled students in the USA between 2012 and 2022. This was an information item only; no action was taken.

Simplified Admissions Overview

Melanie Heath introduced guests from the Utah PTA and Northeastern Utah Education Services. Todd Hougaard and Holly Todd spoke to the Board in support of the simplified admissions process. Carrie Mayne highlighted the Envision Utah Survey of Utah high school students. Melanie Heath and Board member Theurer gave a presentation on Simplified Admissions. Board member Christiansen strongly supported the Simplified Admissions efforts. Board member Eccles asked about application fees with a response from President Tuminez. She then cautioned about the additional cost to the institutions, so the Board should be prepared to handle that. Chair Church noted that we're not there yet on this process. Melanie Heath discussed the task force and provided a summary of the concepts they considered and concerns they've heard from the institutions. Board member Theurer asked the Board members if they would like to move forward with Simplified Admissions. Board member Wheeler asked about the timeline, with a response from Chair Church and the Commissioner. Board member Theurer addressed concerns that the presidents shared. Chair Church noted there is a gap, and suggested a consultant could help identify where to close the gap. Board member Villanueva liked the Simplified Admissions idea, but she thinks more minor things can be done now. Board member Gibson commented that she believes it is important but unsure how to incorporate the technical colleges. **Board member Christiansen made a motion that the Commissioner use his discretionary funds to fund a consultant to begin framing out and mapping what this app might look like so that we can present the more clarified objective to the legislative body. Board member Theurer added to the motion that we would continue the work of the taskforce. Board member Arthur Newell seconded the amended motion and the motion passed.** Commissioner Woolstenhulme shared that an RFP will have to be done and brought back to the Board before implementation. Board member Christiansen commented that it needn't get too complicated. Board member Eccles expressed hope that the consultants will be open-minded enough. President Tuminez requested the presidents have a chance to meet with the consultant.

Utah College Advising Corps

Carrie Mayne reviewed the Envision Utah Survey with the Board and presidents. Melanie Heath explained the role of the Utah College Advising Corps (UCAC) advisors and reviewed the phases of the UCAC program expansion. She also highlighted other access programs run through OCHE, including Utah College Application Week and FAFSA Completion Nights, Statewide College Access Training, and Regional College Access Partners. Board member Gibson endorsed the UCAC program. Board member Jones noted the UCAC advisors are paid peers and lift the burden of career guidance counselors in the high schools. Board member Eccles applauded the efforts and reminded them to include technical education in the definition of concurrent going forward. She also noted that some scholarship programs might be available to forgive debt. Melanie talked about what funding is available for the UCAC program when it sunsets and what the Board can do going forward. Chair Church stated they have to get investments from others. This was an information item only; no action was taken.

College in High School

Carrie Mayne reviewed the data that supports college in high school opportunities. These opportunities include concurrent enrollment, dual enrollment, Advanced Placement (AP), International Baccalaureate (IB), college-level examinations, bridge programs, and technical college programming. The USHE research team staff is completing a study about early college for Utah students. Taylor Adams discussed Pathways with the Board. She walked them through the Pathways timeline phases which are 1. Build foundation and gather information, 2. Collaborate and coordinate, and 3. Develop plan. Chair Church noted that if students could see the path forward starting in high school, the schools would also appreciate that. Commissioner Woolstenhulme thanked the Utah State Board of Education for their efforts. President Huftalin asked Taylor to talk through the pathway piece with RCAP. This was an information item only; no action was taken.

Motion to Adjourn

Board member Acosta made a motion to adjourn; Board member Eccles seconded the motion, and the motion passed.

The meeting adjourned at 3:30 p.m.



Geoffrey Landward, Secretary

Date Approved: March 24, 2023