



R517, Course and Program Fees



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R517, Course and Program Fees¹

R517-1 Purpose: To establish the process for establishing, reviewing, revising, and repealing course and program fees for institutions in the Utah System of Higher Education.

R517-2 References

2.1 [Utah Code Title 53B, Chapter 1](#), Governance, Powers, Rights, and Responsibilities

R517-3 Definitions

3.1 "Course fees" means fees established to cover allowable costs of a particular course not covered by tuition.

3.2 "Program Fees" means fees established to cover allowable costs of a particular program of study not covered by tuition.

R517-4 Affordability in the Utah System of Higher Education: The Utah Board of Higher Education has established affordability as a strategic priority. To support that priority, institutions and boards of trustees should consider the impact course fees and program fees have on the cost of attendance.

R517-5 General Principles: In addition to Board-approved tuition and general student fees, institutions may assess course-based and program-based fees established in accordance with this policy. This policy does not apply to courses or programs that do not charge Board-approved tuition such as continuing education or self-supporting courses.

Course fees and program fees may be instituted to cover direct costs essential to the educational outcomes for specific course or program offerings, and often include materials that cannot be purchased by individual students or for which bulk purchases reduce the cost to students. Such direct costs include course materials, chemicals, tooling, uniforms, laundry, testing, off-site instructional activities, supplies used in instruction; instructional equipment; student licensure and certifications; maintenance of laboratory equipment, computer software, subscriptions or transportation in which the entire class participates.

¹ *Adopted May 21, 2021; amended September 16, 2022.*

- Utah System of Higher Education
 - 1. Table of Contents
 - 2. Board Policies
 - 1. System Governance
 - 2. Institutional Governance
 - 3. Master Planning
 - 4. Academic Affairs
 - 5. Business and Financial Affai...
 - R501, Budgeting Definition...
 - R506, Inventory of Budget ...
 - R508, Guidelines for Appro...
 - R510, Tuition
 - R511, Tuition Disclosures a...
 - R512, Resident Student St...
 - R513, Tuition Waivers and ...
 - R514, Refunds of Tuition, F...
 - R515, Excess Credit Hour S...
 - R516, General Student Fees
 - R517, Course and Program...**
 - R502, ...