



# R220, Checklist of Presidents' and Trustees' Responsibilities



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## R220, Checklist of Presidents' and Trustees' Responsibilities<sup>1</sup>

**Purpose:** To provide a checklist of responsibilities of the Boards of Trustees and the Presidents as to those matters for which the Board of Higher Education has adopted policies and procedures.

### A. Trustees Responsibilities Established by Statute (Utah Code [§53B-2-103](#))

1. Facilitate communication between the institution and the community;
2. Assist in planning, implementing, and executing fund raising and development projects aimed at supplementing institutional appropriations;
3. Perpetuate and strengthen alumni and community identification with the institution's traditions and goals; and
4. Select recipients of honorary degrees.

### B. Trustees Approve and Forward for Board of Higher Education Approval

1. The President develops and the Trustees approve the institution's academic freedom, professional responsibility, and faculty tenure policy consistent with Board guidelines. The institution submits the approved plan for Board of Higher Education approval. (§§3.1 and 3.2 of R481, Academic Freedom, Professional Responsibility and Tenure)
2. The President develops and the Trustees approve the institution's plan to handle financial exigencies and personnel reductions consistent with Board guidelines. The institution submits the approved plan for Board of Higher Education approval. (§3.2 of R482, Bona Fide Financial Exigency and Personnel Reduction)
3. The Trustees must first approve capital projects funded in whole or in part from adjustments in student fees, incurring of contractual debt, or the disposal or exchange of land or other capital assets, and then forward the proposal to the Board of Higher Education for action at the same time the Board approves the proposed funding arrangement. (§4.5.5.1 of R710, Capital Facilities)
4. The President, after Trustees approval, shall forward proposals for major construction or major remodeling funded from private sources or from a combination of private and other non-state appropriated funds to the Board of Higher Education for approval. (§4.5.5.2 of R710, Capital Facilities)
5. The Trustees review and approve campus facilities master plans before they are forwarded to the Board of Higher Education. (§4.7.1 of R710, Capital Facilities)
6. The Trustees review and approve all institutional requests for funds for capital facilities to be appropriated by the Legislature through the State Building Board before these requests are forwarded to the Board of Higher Education. (§4.7.2 of R710, Capital Facilities)

<sup>1</sup> Revised November 2000.

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