

# MPA-PUBA: MASTER OF PUBLIC ADMINISTRATION, M.P.A.

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## Completed Workflow

1. CAPS Peer Review Vote (ssylvester@uvu.edu)
2. AQA/Library/ColFinMngr (AQA/Library/ColFinMngr@uvu.edu)
3. HP Dean (hanewich@uvu.edu; tom.sturtevant@uvu.edu; Sue.Jackson@uvu.edu)
4. Intercollegiate View (debbie.ferguson@uvu.edu)
5. Steven Sylvester (ssylvester@uvu.edu)
6. Budget/Council
  - -Budget (jmortensen@uvu.edu; scott.wood@uvu.edu; debbie.ferguson@uvu.edu)
  - -Graduate Studies Director (baileyja@uvu.edu)
7. UCC QA 2 Vote (Alexis.Reed@uvu.edu; debbie.ferguson@uvu.edu; frey.seagrove@uvu.edu; Carolyn.Hamilton@uvu.edu; DBoren@uvu.edu; krista.olsen@uvu.edu)
8. UCC Vote (ben.moulton@uvu.edu)
9. Academic Affairs Council (victoria.hopkinson@uvu.edu; debbie.ferguson@uvu.edu)
10. Sub BOT (victoria.hopkinson@uvu.edu; debbie.ferguson@uvu.edu)
11. BOT (debbie.ferguson@uvu.edu)
12. NWCCU Approval (quinn.koller@uvu.edu)
13. Final Processing (curriculum@uvu.edu)
14. Catalog/Records (DBoren@uvu.edu)

## Approval Path

1. Fri, 15 Jul 2022 20:25:46 GMT  
3/4 votes cast.  
Yes: 100% No: 0%  
Christian Lindquist (chrisl): Approved for CAPS Peer Review Vote
2. Mon, 18 Jul 2022 15:34:39 GMT  
Debbie Ferguson (debbie.ferguson): Approved for AQA/Library/ColFinMngr
3. Mon, 18 Jul 2022 17:21:04 GMT  
Thomas Sturtevant (tom.sturtevant): Approved for HP Dean
4. Tue, 16 Aug 2022 21:55:22 GMT  
Debbie Ferguson (debbie.ferguson): Approved for Intercollegiate View
5. Thu, 25 Aug 2022 18:03:32 GMT  
Steven Sylvester (ssylvester): Approved for 10782948
6. Wed, 14 Sep 2022 19:38:41 GMT  
Jim Bailey (baileyja): Approved for Budget/Council
7. Thu, 29 Sep 2022 18:31:24 GMT  
4/5 votes cast.  
Yes: 100% No: 0%  
Debbie Ferguson (debbie.ferguson): Approved for UCC QA 2 Vote
8. Mon, 24 Oct 2022 18:25:48 GMT  
4/8 votes cast.  
Yes: 100% No: 0%  
Ben Moulton (ben.moulton): Approved for UCC Vote
9. Mon, 31 Oct 2022 20:55:53 GMT  
Victoria Hopkinson (victoria.hopkinson): Approved for Academic Affairs Council
10. Wed, 07 Dec 2022 17:52:32 GMT  
Victoria Hopkinson (victoria.hopkinson): Approved for Sub BOT
11. Thu, 08 Dec 2022 00:02:23 GMT  
Debbie Ferguson (debbie.ferguson): Approved for BOT
12. Fri, 06 Jan 2023 00:35:21 GMT  
Amanda Cooke (amanda.cooke): Approved for NWCCU Approval
13. Thu, 12 Jan 2023 00:09:31 GMT  
Debbie Ferguson (debbie.ferguson): Approved for Final Processing
14. Thu, 12 Jan 2023 22:52:33 GMT  
Dylan Boren (DBoren): Approved for Catalog/Records

## History

1. Aug 31, 2017 by clmig-jwehrheim
2. Nov 16, 2018 by Jeff Maxfield (Jmaxfield)

3. Jul 26, 2021 by AJ Reed (Alexis.Reed)
4. Jan 12, 2023 by Steven Sylvester (ssylvester)

### **Viewing: MPA-PUBA : Master of Public Administration, M.P.A.**

Changes proposed by: 10782948

**Faculty Member:**

**UVID:**

10782948

**Name:**

Steven Sylvester

**E-mail:**

ssylvester@uvu.edu

**No Approval Workflow**

No

**Will you be changing 25% or more of the core?**

Yes

**Proposed Effective Term**

Fall 2023

**Effective Catalog Year**

2023-2024

**Department**

CAPS - CHPS Graduate Studies

**College/School**

HP - Coll Health and Public Service

**Program type**

Master

**Degree type**

Specialized Masters (SMAS)

**Program title**

Master of Public Administration, M.P.A.

**CIP Code**

44.0401 - Public Administration.

**Program code**

MPA-PUBA

**Program Description**

The Master of Public Administration at Utah Valley University is an applied inter-disciplinary professional master's degree aimed at preparing public service administrators in emergency services and criminal justice. This graduate degree provides an in-depth education of the science and praxis of administering vital public services, public safety functions, ethical considerations, leadership, and strategic communications, along with issues in emergency management, civil security/resiliency, public works, transportation, critical infrastructure protection, post-disaster humanitarian response, pandemics, strategic planning, public health, and public policy issues.

**Justification for offering/changing this program**

This name change will align our programs with accreditation bodies and improve student recruitment. MPA programs are more well-known than MPS programs. We often times have students inquiring if we have an MPA program since our program mirrors many of the MPA programs in the state of Utah and nationally.

**Consistency with the Institutional Mission**

Changing the program name supports both student success and exceptional care by making it easier for students to understand what type of program they are getting into.

**Department Strategic Need**

This program already exists - we are making changes for clarification purposes.

**What similar programs are offered elsewhere at UVU, the State, and the Intermountain Region?**

There are two other MPA programs that we are aware of. The University of Utah and Southern Utah University. BYU also has an MPA program, but they are a private institution

**What are the PLOs (Program Learning Outcomes) for the program? (List 3-5)**

PLO	
1	Generate evidence-based strategies to public service-related problems in a dynamic and constantly changing environment.
2	Prepare public service budgets using public finance principles and procedures.
3	Evaluate the legal, regulatory, human resource, and ethical issues surrounding public service delivery.
4	Develop leadership and organizational skills for all career levels within public services.
5	Demonstrate written and verbal communication skills to address public service-related problems.

**Program Credit hour Distribution - Number of Credits:****GE Courses**

0

**Core Courses**

27

**Program Electives**

9

**Free Electives**

0

**Program Total**

36

**Labor/Market Demand - (Estimate)**

This will provide clarification for students for a program that already exists

**Student Demand – (Estimate how many students will enroll in this program)**

This will provide clarification for students for a program that already exists

**Resources needed for this program:****New Faculty (teaching load):****Immediate (estimate)**

NA

**Long-Term (estimate)**

NA

**Description (if additional resources are needed)**

NA

**New Staff (FT or PT):****Immediate (estimate)**

NA

**Long-Term (estimate)**

NA

**Description (if additional resources are needed)**

NA

**Facilities:**

**Immediate (estimate)**

NA

**Long-Term (estimate)**

NA

**Description (if additional resources are needed)**

NA

**Dedicated labs:**

**Immediate (estimate)**

NA

**Long-Term (estimate)**

NA

**Description (if additional resources are needed)**

NA

**Equipment / Software:**

**Immediate (estimate)**

NA

**Long-Term (estimate)**

NA

**Description (if additional resources are needed)**

NA

**Specific Database requests or Electronic resources required? (Library will need this information)**

NA

**Do all the courses in this program proposal currently exist?**

No

**List new courses**

**Courses (list) Prefix - # - Title**

PADM 6070: Human Resource Management

PADM 670R: Public Service Internship

**Does the program have matriculation requirements?**

Yes

**Matriculation Requirements**

**Matriculation Requirements**

1. A 3.0 cumulative GPA from the institution where the undergraduate degree was awarded or a 3.0 GPA calculated on the last 60 semester hours (90 quarter hours) from the institution where the undergraduate degree was awarded.
2. A bachelor's degree from a regionally-accredited college/university, a nationally accredited program, or an international college or university recognized by a Ministry of Education in one of the following or related fields:(Applicants with a bachelor's degrees in other fields may be admitted if they have at least two years of public services experience and completed undergraduate courses with a B grade or better. These applications are handled on a case-by-case basis.):
  - Emergency Services
  - Criminal Justice/Law Enforcement, Forensic Science
  - Political Science
  - Public and Community Health
  - Aviation Science
  - Emergency Management/Homeland Security
  - Emergency Medical Services
  - Business Administration, Organizational Management

- Environmental Science
  - Public Admin/Public Management
  - Social Science
  - Technology Management
3. Graduate School Application.
  4. Official transcripts from all attended institutions of higher education.
  5. Two letters of recommendation.
  6. Admissions Essay.

**Program listing/schedule**

Code	Title	Credit Hours
<b>Total Credit Hours</b>		<b>36</b>
<b>Discipline Core Requirements</b>		<b>27 Credits</b>
PADM 6000	Public Administration	3
PADM 6010	Public Administration Finance and Budgeting	3
PADM 6020	Public Administration Policy and Evaluation	3
PADM 6030	Legal Issues for Public Administration	3
PADM 6040	Organizational Behavior in Public Administration	3
PADM 6050	Public Administration Leadership and Ethics	3
PADM 6060	Research Methods for Public Administration	3
PADM 6070	Human Resource Management	3
PADM 6900	Public Administration Capstone Project	3
<b>Elective Requirements</b>		<b>9 Credits</b>
Complete 9 credits from the following:		9
ESMG 6100	Psychology and the Emergency Services Responder (3)	
ESMG 6110	Disasters/Vulnerability/and Impacts (3)	
ESMG 6120	Emergency Planning and Response (3)	
ESMG 6130	Social Vulnerability in Emergencies (3)	
ESMG 6140	Homeland Security Fundamentals (3)	
CJ 6200	Advanced Topics in Criminal Justice (3)	
CJ 6210	Information-based Decision Making for Criminal Justice Administrators (3)	
CJ 6220	Contemporary Issues In Criminal Justice (3)	
CJ 6230	Criminal Justice Policy (3)	
HLTH 6200	Issues in Public Health (3)	
PADM 6400	Public Administration Program Development and Evaluation (3)	
NSS 6500	US National Security Policy and Strategy (3)	
NSS 6700	Intelligence Analysis and Tradecraft (3)	
PADM 670R	Public Administration Internship (3)	
PADM 679R	Special Topics in Public Administration (3)	
Graduate-level electives as approved by the MPA Director.		

**Degree Map**

First Year		Credit Hours
<b>Semester 1</b>		
PADM 6000	Public Administration	3
PADM 6060	Research Methods for Public Administration	3
<b>Credit Hours</b>		<b>6</b>
<b>Semester 2</b>		
PADM 6020	Public Administration Policy and Evaluation	3
PADM 6050	Public Administration Leadership and Ethics	3
<b>Credit Hours</b>		<b>6</b>
<b>Semester 3</b>		
PADM 6010	Public Administration Finance and Budgeting	3
PADM 6040	Organizational Behavior in Public Administration	3
<b>Credit Hours</b>		<b>6</b>

**Second Year****Semester 4**

PADM 6030	Legal Issues for Public Administration	3
MPA Elective Course		3
<b>Credit Hours</b>		<b>6</b>

**Semester 5**

PADM 6070	Human Resource Management	3
MPA Elective Course		3
<b>Credit Hours</b>		<b>6</b>

**Semester 6**

PADM 6900	Public Administration Capstone Project	3
MPA Elective Course		3
<b>Credit Hours</b>		<b>6</b>
<b>Total Credit Hours</b>		<b>36</b>

**Graduation Requirements****Graduation Requirements**

1. A minimum cumulative GPA of 3.0 or higher must be maintained within program.
2. All course work must be completed with a "B" or higher.
3. Complete a minimum of 36 credit hours.
4. Graduates may not transfer more than 9 credits toward the MPA. All transfer courses will be reviewed by the College of Health and Public Service Graduate Committee.

**Will any of these courses require more than one section per academic year?**

No

**Does the program have Emphases?**

No

**Will this program include a Minor?**

No

**Does this program have a specialized accrediting body?**

No

**Does this program have an External Review Board?**

No

**Do you need program coordinators, directors, advisors, or specialized staff to support this program?**

Yes

**Identify personnel type and quantity needed.**

We have a director and a program coordinator

**Are any of these positions already hired?**

Yes

**Identify positions already hired:**

Program Coordinator  
Director

**Will they need a stipend, course release, or additional hourly?**

Additional Hourly  
Stipend

**Will there be additional required expenses for travel, accreditation, and/or professional development?**

Yes

**Itemize additional expenses:**

NA

**Will course-based fees be required to support the program? (course lecture, course lab, lab access, software, tools)**

No

## Submit Phase 1 for initial review

### Supporting Documentation

#### Attach Supporting Documentation

MPA PLOs.docx

2022-11-29 Program Approval Letter.pdf

### Phase 2

All fields in phase 2 must be completed before advancing in workflow.

#### Projected Enrollment and Finance:

**Should students be able to select this program as a degree choice on the UVU admissions application?**

Yes

#### Reviewer Comments

**Debbie Ferguson (debbie.ferguson) (Mon, 18 Jul 2022 15:34:35 GMT):** This proposal does not need specific AQA, Library, and Financial approval. Curriculum Office is approving to send it to the next step in workflow.

**Linda Sellers (linda.sellers) (Tue, 09 Aug 2022 16:33:24 GMT):** PLOs meet the general expectations. Some items to consider. PLOs 1 2,4,5 have a similar problem - they may not describe what the students will do when they've completed the program or the PLOs are not measurable (understanding isn't really measurable.) Is the 2nd verb used in the sentence what the PLOs really are? Or can they only demonstrate their knowledge? For example PLO 1 might be: Solve public service related problems and make effective decisions in a dynamic and constantly changing environment.

**Debbie Ferguson (debbie.ferguson) (Thu, 25 Aug 2022 23:09:58 GMT):** Graduation Requirements should have residency requirement and total credits.

**Sabine Berlin (berlinsa) (Mon, 29 Aug 2022 15:59:52 GMT):** Per email request from Tom Sturtevant the CIP code was updated to 44.0401 Public Administration to align better with the degree.

**Shalece Nutall (Shalece.Nuttall) (Mon, 29 Aug 2022 18:22:44 GMT):** No issues

**Debbie Ferguson (debbie.ferguson) (Mon, 29 Aug 2022 20:54:43 GMT):** Steven Sylvester worked on the PLOs with Linda Sellers, and then sent them. They have been updated and doc attached.

**Carolyn Hamilton (Carolyn.Hamilton) (Tue, 30 Aug 2022 19:25:10 GMT):** degree map has two entries for 'Semester 3', 'Semester 5' and 'Semester 6'. Matriculation requirement #5 needs an 's' added so that it reads 'two letters of recommendation" Otherwise approved. CH

**Debbie Ferguson (debbie.ferguson) (Wed, 31 Aug 2022 18:29:58 GMT):** Matriculation requirement #5 typo fixed.

**Debbie Ferguson (debbie.ferguson) (Thu, 01 Sep 2022 16:25:02 GMT):** PLOs updated in UCC QA 2 Meeting

**Debbie Ferguson (debbie.ferguson) (Thu, 01 Sep 2022 17:53:52 GMT):** MPS 690R was changed to PADM 690R, but as the course was discussed in UCC QA 2 the course should not be repeatable, as it is intended to be completed in one semester, and should not be used as an elective. As requested by Steven Sylvester, this course was again changed to PADM 6900. See email 9/1/22.

**Debbie Ferguson (debbie.ferguson) (Wed, 07 Sep 2022 18:16:35 GMT):** Graduate requirements #3 and #4 were sent by Steven Sylvester 9/7/22.

**Debbie Ferguson (debbie.ferguson) (Mon, 09 Jan 2023 23:58:08 GMT):** Program code updated.

Key: 463