

Calendar for Institutional and Board Policies and Procedures

Item 1: UVU Policies Reviewed by Board of Trustees

The following UVU policies were reviewed and approved by the Board of Trustees during the 2022-2023 academic year.

UVU Policy Number and Title	Date Approved by Board of Trustees
Policy 112 Social Media	May 9, 2023
Policy 113 University Awards of Excellence and Other University Awards	November 29, 2022
Policy 114 Individual Conflict of Interest and Commitment	May 9, 2023
Policy 155 Alcohol- and Drug-Free Workplace	May 9, 2023
Policy 162 Title IX Sexual Harassment	April 13, 2023
Policy 168 Whistleblower Anti-Retaliation	November 29, 2022
Policy 210 Independent Contractors	February 23, 2023
Policy 251 Traveling on University Business	February 23, 2023
Policy 252 International Travel for Students, Faculty, and Staff	May 9, 2023
Policy 332 Remote Work	May 9, 2023
Policy 446 Privacy and Disclosure	May 9, 2023
Policy 447 Information Security	May 9, 2023
Policy 448 Authorization and Management of Web, Internet, and Domains	May 9, 2023
Policy 457 PCI DSS Compliance	May 9, 2023
Policy 532 University Student Groups	August 25, 2022
Policy 646 Faculty Appeals for Retention, Tenure, and Promotion	March 30, 2023

Item 2: UVU Policies Due for Review

The following UVU policies are due for review during the next five years.

Policy	Month Due for Review
Policy 101 Policy Governing Policies	June 24, 2026
Policy 102 Establishing and Disbanding Committees	June 25, 2025
Policy 104 External Advisory Boards	January 28, 2026
Policy 108 Contacting the Trustees or Regents	August 13, 2024
Policy 132 Institutional Data Collection and Research	November 15, 2025
Policy 133 Compliance with Government Records Access and Management Act	January 25, 2027
Policy 137 Sponsored Programs	February 23, 2027
Policy 138 Institutional Review Board	November 15, 2024

Policy	Month Due for Review
Policy 146 Financial Management and Accounting for Sponsored Programs	February 23, 2027
Policy 152 Accommodations for Individuals with Disabilities	January 23, 2025
Policy 155 Alcohol- and Drug-Free Workplace	May 9, 2028
Policy 160 Animals on Campus	January 23, 2025
Policy 161 Freedom of Speech	March 25, 2025
Policy 162 Title IX Sexual Harassment	April 13, 2028
Policy 165 Discrimination, Harassment, and Affirmative Action	June 24, 2026
Policy 204 Appropriateness of Expenditures	March 27, 2024
Policy 207 Internal Audit	June 18, 2024
Policy 210 Independent Contractors	February 23, 2028
Policy 222 Bookstore	November 15, 2024
Policy 231 Fundraising Authority, Responsibility, and Coordination	June 18, 2024
Policy 232 Honorary and Gift-Based Namings	June 18, 2024
Policy 241 University Procurement	November 15, 2024
Policy 242 Solicitation and Award of Procurement Contracts	November 15, 2024
Policy 243 Small Purchases	November 15, 2024
Policy 244 Requisitions and Purchase Orders	November 15, 2024
Policy 245 Receiving Goods and Services	November 15, 2024
Policy 246 Surplus Property	November 15, 2024
Policy 247 Contract Review and Signature Authority	November 15, 2024
Policy 251 Traveling on University Business	February 23, 2028
Policy 252 International Travel for Students, Faculty, and Staff	May 9, 2028
Policy 302 Hiring of Staff and Student Employees	November 15, 2024
Policy 321 Employment Classifications and Work Limits	November 15, 2024
Policy 325 FLSA Compliance: Exempt/Nonexempt Classifications, Wages, and Work Hours	November 15, 2024
Policy 326 Workplace Conduct	June 30, 2027
Policy 327 Additional Assignments for Full-time Exempt Staff and Executives	November 15, 2024
Policy 330 Uniform Policy	November 15, 2024
Policy 332 Work from Home	May 9, 2028
Policy 333 Background Checks	February 21, 2024
Policy 335 Staff Grievance	June 18, 2024
Policy 357 Employee Tuition Remission	June 25, 2025
Policy 358 Faculty Compensation	November 15, 2024
Policy 361 Employee Leave	June 24, 2026
Policy 362 Early Retirement: Institutional	November 15, 2024
Policy 366 Emeritus Status	February 23, 2026
Policy 371 Corrective Actions and Termination for Staff Employees	November 15, 2024
Policy 373 Bona Fide Financial Exigency and Human Resources Reduction	November 15, 2024

Policy	Month Due for Review
Policy 425 Scheduling Campus Facilities	October 5, 2026
Policy 446 Privacy and Disclosure	May 9, 2028
Policy 447 Information Security	May 9, 2028
Policy 452 Electronic and Information Technology Accessibility	June 18, 2024
Policy 457 PCI DSS Compliance	June 18, 2024
Policy 511 Student Fees	November 15, 2023
Policy 512 Administration of Scholarships and Other Payments to Students	June 18, 2024
Policy 521 Undergraduate Academic Standards	March 28, 2023
525 Credit for Prior Learning	June 24, 2026
532 University Student Groups	August 25, 2027
542 FERPA (Student Records Privacy)	March 27, 2024
548 Academic Rights and Responsibilities of Healthcare and Counseling Clinical Program Students	April 29, 2026
605 Curriculum Process	June 25, 2025
608 Internship Program Requirements and Implementation	February 21, 2024
612 Establishment and Governance of Healthcare and Counseling Clinical Programs	April 29, 2026
633 Faculty Annual Reviews	March 31, 2027
637 Faculty Tenure	April 29, 2026
647 Faculty Grievance	March 30, 2023
652 Care and Use of Vertebrate Animals in Research and Instruction	June 18, 2024
655 Graduate Faculty	June 28, 2023

Item 3: UVU Policies in the Policy Pipeline and Planned for Revision

The following UVU policies are currently under revision or are planned for revision.

UVU Policy	In Revision in Pipeline	Planned for Revision
Policy 105 Reporting Organizational Changes		X
Policy 106 Special Purpose Organizational Units	X	
Policy 110 Contacting the Media	X	
Policy 111 Academic Calendar		X
Policy 113 University Awards of Excellence and Other University Awards	X	
Policy 114 Conflict of Interest and Commitment	X	
Policy 132 Institutional Data Collection and Research		X
Policy 136 Intellectual Property	X	
Policy 141 Cost Transfers for Sponsored Programs	X	
Policy 157 Alcoholic Beverages, Unlawful Drugs, and Other Illegal Substances	X	

UVU Policy	In Revision in Pipeline	Planned for Revision
Policy 158 Tobacco		X
Policy 168 Whistleblower Anti-Retaliation	X	
Policy 201 General Fiscal Policies and Procedures	X	
Policy 202 Payroll	X	
Policy 205 Investments	X	
Policy 209 Contracting with Non-University Employees Independent Contractors		X
Policy 211 Employee Appreciation and Recognition		X
Policy 221 Dining Services		X
Policy 234 Coordination of Sponsorship and Advertising	X	
Policy 306 Faculty Positions: Posting and Waiving of Posting	X	
Policy 309 Executive Employees: Recruitment, Compensation, Termination 06/13/2007		X
Policy 322 Employment Responsibilities and Standards		X
Policy 323 Guidelines for Consulting	X	
Policy 329 Telephone and Cellular Phone Usage	X	
Policy 352 Compensation for Non-Faculty Employees		X
Policy 353 Group Health Care Coverage for Benefit-Eligible Employees	X	
Policy 363 Supplemental and Adjunct/Overload Pay Methods		X
Policy 405 Fleet Operations	X	
Policy 406 Courtesy Vehicles	X	
Policy 421 Property and Equipment	X	
Policy 428 Graphic Standards, Signage, and Use of Institutional Logos and Seals	X	
Policy 445 Institutional Data Management and Access	X	
Policy 450 Processing and Control of Distributed Administrative Data	X	
Policy 503 Add/Drop/Withdrawal	X	
Policy 505 Tuition Payments and Refunds		X
Policy 506 Senior Citizen Course Audit Program	X	
Policy 510 Graduate Admissions and Continuation	X	
Policy 522 Undergraduate Credit and Transcripts	X	
Policy 523 Grading	X	
Policy 524 Graduate Program Credit and Graduation Requirements	X	
Policy 526 Records Adjustment	X	

UVU Policy	In Revision in Pipeline	Planned for Revision
Policy 541 Student Code of Conduct	X	
Policy 601 Classroom Instruction and Management	X	
Policy 603 Academic Program Review	X	
Policy 606 Adoption of Course Materials and Textbooks	X	
Policy 607 Course-based Fees for Credit Courses	X	
Policy 632 Assignment and Advancement in Academic Rank	X	
Policy 635 Faculty Rights and Professional Responsibilities	X	
Policy 638 Post-Tenure Review		X
Policy 639 Adjunct Faculty	X	
Policy 640 Faculty Sabbatical Leave	X	
Policy 641 Salaried Faculty Workload—Academic Year		X
Policy 642 Salaried Faculty Overload		X
Policy 644 Appointment and Responsibilities of Department Chairs	X	
Policy 648 Faculty Reduction or Reassignment due to Institutional Reasons	X	
Policy 654 Faculty Merit Pay	X	