

Utah Valley University Board of Trustees Meeting
October 24, 2019
4:00pm SC 213c

Tab	Agenda	Notes
	<p><u>I. Action</u></p> <p><u>A.</u> 1. Vision 2030, <i>Kyle Reyes, VP for Student Affairs</i></p> <p><u>B.</u> 2. Policies a. Policy 541 Student Code of Conduct, <i>Kyle Reyes, VP for Student Affairs</i> b. Policy 636 Research Ethics and Compliance, <i>Wayne Vaught, Provost and VP for Academic Affairs</i></p> <p><u>C.</u> 3. Requisition a. UTA Annual Contract Payment - \$1,000,000, <i>Val Peterson, VP for Finance and Administration</i></p> <p><u>D.</u> 4. Peer Institution Cohort, <i>Linda Makin, VP for PBHR</i></p> <p><u>E.</u> 5. Institutional Advancement Building, <i>Val Peterson, VP for Finance and Administration</i></p> <p><u>F.</u> 6. Facilities Master Plan Revision, <i>Val Peterson, VP for Finance and Administration</i></p> <p><u>II. Executive Session</u> <i>(To strategically discuss character, professional competence, or physical or mental health of an individual and litigation which is pending or reasonably imminent.)</i></p> <p><u>G.</u> <u>III. Consent Calendar</u></p> <p>1. Minutes of August 15, 2019</p> <p>2. Minutes of September 19, 2019</p> <p>3. July and August 2019 Investment Reports</p> <p>4. 2018-19 Auxiliary and Service Enterprise Report</p> <p>5. Institutional Discretionary Funds 2018-19 Actuals Report and 2019-20 Budget Revision 1</p> <p><u>IV. Information</u></p> <p>1. Committee Reports a. Audit Committee, <i>Trustee James Clarke, Chair</i> b. Academic Affairs, <i>Trustee Paul Thompson, Chair</i></p> <p>2. President's Report, <i>Dr. Astrid S. Tuminez, President</i></p>	



**UVU BOARD OF TRUSTEES
Agenda Item Coversheet**

DATE:	October 21, 2019
TITLE:	UVU Comparable Institutions
EXECUTIVE/RESPONSIBLE STAFF MEMBER:	Vice President Linda Makin
SUBJECT:	Revision of UVU’s Comparable Institutions List for use in internal planning and assessment, IPEDS comparison, and other university initiatives
BACKGROUND:	<p>UVU’s current peer institutions list (used internally and by USHE) was developed in 2009, reflecting the university’s recent transformation from a state college. As Academic Affairs; Student Affairs; and Planning, Budget, and Human Resources used the list as intended to provide performance comparisons, they have found UVU’s current peer institutions list to be increasingly outdated as UVU and its peers have evolved. Several of UVU’s current peers have moved explicitly toward research missions; others have become so selective that they no longer provide a useful benchmark on critical indicators of student success. One, Indiana University-Purdue University Fort Wayne, no longer exists. A revised comparison group will provide more appropriate benchmarks for UVU’s performance.</p>
ALTERNATIVES:	<ul style="list-style-type: none"> • Approve as presented, “I move to approve the proposed revision to UVU’s Comparable Institutions List” • Amend and approve, “I move to approve, as amended, the UVU’s Comparable Institutions List” • No action, “I move that we go to the next agenda item”

FINANCIAL IMPACT:	This proposal is not expected to have any fiscal impact on the university.
EXHIBITS:	a. Comparable Institutions Proposal



Comparable Institutions Proposal

*Utah Valley University
October 24, 2019*

Utah Valley University proposes revising its list of comparable institutions for internal planning and assessment. UVU uses its comparable institutions list to establish internal goals and assess its mission fulfillment and other key plans such as the Completion Plan and Inclusion Plan. UVU also utilizes its list of comparable institutions for IPEDS comparison. Neither the current nor comparable institutions list is used in USHE reported compensation comparisons nor by the National Survey of Student Engagement. This proposal was approved by the UVU Cabinet on September 30, 2019, and is presented for review and approval by the UVU Board of Trustees at its October 24, 2019, meeting.

In addition to internal planning and assessment use, the Utah System of Higher Education (USHE) uses a comparable institutions list for some statistical comparison of institutions within the USHE to other institutions nationally. On October 4, this proposal was submitted for preliminary review by the Office of the Commissioner of Higher Education. Regents Policy R508 requires that OCHE review proposed changes and supporting data prior to approval by the State Board of Regents.

In addition to USHE's use of comparable institutions, beginning in January 2020, NWCCU will utilize a list of comparable institutions as part of its regional accreditation evaluation process.

UVU's current peer institutions list (used internally and by USHE) was developed in 2009, reflecting the university's recent transformation from a state college. As Academic Affairs; Student Affairs; and Planning, Budget, and Human Resources used the list as intended to provide performance comparisons, they have found UVU's current peer institutions list to be increasingly outdated as UVU and its peers have evolved. Several of UVU's current peers have moved explicitly toward research missions; others have become so selective that they no longer provide a useful benchmark on critical indicators of student success. One, Indiana University-Purdue University Fort Wayne, no longer exists. A revised comparison group will provide more appropriate benchmarks for UVU's performance.

UVU proposes its comparison institutions list consist of:

Regional Universities

Weber State University (Current)
Dixie State University
University of Alaska-Anchorage (Current)
Arkansas Tech University

Western Kentucky University
CUNY College of Staten Island

Emerging Dual-Mission Colleges

Palm Beach State College
St Petersburg College

South Texas College
Bellevue College

This proposed list would eliminate eight current peer institutions for the reason listed:

- Boise State University: Carnegie doctoral classification and identifies itself as a research institution
- California State University-Northridge: Does not offer associate degrees; selective admissions with an admissions rate of 57.7%
- Ferris State University: Selective admissions with an admission rate of 74%
- Indiana University-Purdue University Fort Wayne: Institution was dissolved in 2018
- Kennesaw State University: Carnegie doctoral classification
- Metropolitan State University of Denver: Does not offer associate degrees; selective admissions with an admissions rate of 64.3%
- Northern Kentucky University: Western Kentucky University, proposed below, is a better overall fit
- Youngstown State University: Identifies itself as a research institution

METHODOLOGY

This proposal was developed by the Peer Institutions Working Group over the Spring 2019 semester. The group represented Academic Affairs; Student Affairs; and Planning, Budget, and Human Resources. Staff support was provided by Institutional Effectiveness, Planning, and Accreditation Support and Institutional Research.

Stage I: Institutional Universe

Stage I determined the universe of comparable institutions for detailed analysis based on Regents Policy R508, Guidelines for Approving Lists of Comparable Institutions. Analysis used the IPEDS 2017-18 provisional release institutional characteristics data and eliminated any institution that did not meet the following criteria.

- Institutional Type (R508-3.1.1) and Control (R508-3.1.3)
Carnegie Classification: Master's, Baccalaureate, or Baccalaureate/Associate
IPEDS Sector: Public, 4-Year or More
- Size (R508-3.1.2)
IPEDS Institutional Size Category: 10,000 and Above
- Specific Functions (R508-3.2.1)
Not a Land Grant Institution, Historically Black College or University, Tribal College, Senior Military College, online-only institution, or special-focus institution
- Institutional mission statement does not state that it is primarily a research institution.

106 institutions met all conditions to be included in the comparable institutions' universe. Seven institutions were added from outside of this universe for comparability within USHE or to dual-mission institutions with moderate-sized doctoral programs, because they share a similar trajectory to UVU, or because they are current UVU comparison institutions.

Stage II: Ranking

Stage II ranked candidate institutions by similarity to UVU using nearest neighbor analysis. The analysis ranked all institutions in the comparison institutions' universe based on the following factors.

- Open Admission: Open Admissions Policy or Admissions Rate
- Dual Mission: AA/BA Award Ratio
- Primarily Undergraduate: Ratio of Undergraduate to Graduate Enrollment
- Size: Undergraduate Enrollment
- (Sub)Urban: Degree of Urbanization of Metropolitan Statistical Area
- Non-Traditional Students: Adult age (25-64) undergraduate enrollment; PT-FT Ratio
- Multi-modal: Percent of undergraduate students not enrolled in any distance education courses
- Teaching: Grants as % of Revenue
- Socioeconomic Status: Percent of Pell-eligible students

The working group's focus was on factors that reflect institutional characteristics rather than performance to avoid biasing UVU's analysis of its own performance. Data was standardized before ranking.

Stage III: Selection of Proposed Comparable Institutions

Based on the ranking, the working group identified institutions that are appropriate for comparison to UVU. The selection did not strictly apply the rankings; rather the working group sought to include:

- Emerging dual-mission colleges (former community colleges) offering bachelor's degrees and institutions comparable to regional universities within USHE
- Institutions that have mature dual-mission offerings and institutions representing the growing national movement toward dual-mission structures
- Institutions reflecting meaningful geographic diversity while recognizing that some states provide better comparison to UVU than others
- Institutions to which UVU can compare itself on any one specific factor and institutions that provide a broad overall fit

The working group identified 10 institutions that provide a suitable range of comparisons for UVU, including 6 regional universities and 4 emerging dual-mission community colleges. This list was approved by the UVU Cabinet on September 30, 2019.

Data Sources

All data is from the National Center for Education Statistics Integrated Postsecondary Education Data System (IPEDS). The most recent year for which provisional release data is available is used. Additional data is derived from these IPEDS datasets by UVU Institutional Effectiveness, Planning, and Accreditation Support.

PROPOSED COMPARISON INSTITUTION DATA

Carnegie Master's Colleges and Universities

	Utah Valley University	Weber State University	Arkansas Tech University	College of Staten Island CUNY	University of Alaska Anchorage	Western Kentucky University
Institutional Characteristics						
State	UT	UT	AR	NY	AK	KY
Carnegie Classification	Master's Colleges & Universities: Small Programs	Master's Colleges & Universities				
		Larger Programs	Larger Programs	Larger Programs	Larger Programs	Larger Programs
Fall Enrollment and Admissions						
Total Enrollment	37,282	27,949	11,830	13,594	15,733	20,257
Undergraduate Enrollment	36,868	27,111	10,781	12,509	14,955	17,656
Fall FTE	26,093	18,215	8,851	11,360	10,596	16,332
Annualized FTE	26,721	17,216	8,945	11,222	11,228	16,273
Admissions Rate	100%	100%	95%	100%	83%	95%
Awards						
Graduate Awards	2%	6%	10%	10%	12%	24%
Bachelor's Awards	59%	47%	46%	62%	48%	68%
Associate Awards	36%	45%	17%	28%	34%	5%
Undergraduate Certificate Awards	4%	2%	26%	0%	5%	4%
Completion and Retention						
Undergraduate Awards (2016-17) per 100 Undergraduate FTE (2013-14)	21.0	30.3	29.7	20.1	18.9	21.8
Outcome Measures (8-Year Completion, All Cohorts)	37%	42%	46%	32%	31%	47%
GRS150 Graduation Rate (Total Cohort)	30%	33%	39%	30%	24%	43%

	Utah Valley University	Weber State University	Arkansas Tech University	College of Staten Island CUNY	University of Alaska Anchorage	Western Kentucky University
GRS150 Graduation Rate (Bachelor's Cohort)	26%	33%	40%	48%	25%	51%
First-Year Full-time Retention Rate (GRS Cohort)	66%	65%	72%	76%	69%	70%
Student Characteristics						
Full-Time	50%	42%	58%	73%	46%	68%
Minority	19%	19%	21%	54%	39%	18%
Adult (25-64)	25%	27%	23%	23%	44%	21%
Received Pell	32%	23%	39%	46%	22%	31%
Tuition and Fees						
Published Tuition and Fees	\$5,652	\$5,712	\$7,104	\$7,090	\$6,690	\$10,202
Tuition and Fees 5-year Growth	18%	20%	34%	21%	17%	20%
Total Price for Resident Living Off Campus	\$15,986	\$20,364	\$24,572	\$27,602	\$27,591	\$23,015
Institutional Finance						
Core Expenses per FTE	\$11,306	\$12,138	\$13,250	\$18,809	\$26,277	\$21,319
Core Expenses for Instruction	46%	51%	39%	55%	44%	40%
Core Revenues per FTE	\$12,218	\$14,465	\$13,345	\$19,253	\$24,300	\$20,281
Core Revenue from Tuition and Fees	42%	34%	33%	20%	28%	42%
Core Revenue from Appropriations	33%	33%	30%	37%	45%	22%
Core Revenue from Gifts, Grants, and Contracts	20%	17%	33%	26%	19%	18%
Endowment Assets per FTE	\$1,133	\$7,705	\$3,728	\$735	\$4,912	\$945

Carnegie Baccalaureate/Associate’s Colleges and Universities

(UVU included for comparison purposes)

	Utah Valley University	Dixie State University	Bellevue College	Palm Beach State College	South Texas College	St. Petersburg College
Institutional Characteristics						
State	UT	UT	WA	FL	TX	FL
Carnegie Classification	Master's Colleges & Universities: Small Programs	Baccalaureate/Associate’s Colleges and Universities				
		Mixed Bach./Assc.	Associate's Dominant	Associate's Dominant	Associate's Dominant	Mixed Bach./Assc.
Fall Enrollment and Admissions						
Total Enrollment	37,282	9,673	13,322	30,052	31,321	29,548
Undergraduate Enrollment	36,868	9,673	13,322	30,052	31,321	29,548
Fall FTE	26,093	7,514	9,467	17,080	19,074	17,091
Annualized FTE	26,721	6,787	10,711	20,286	21,449	19,351
Admissions Rate	100%	100%	100%	100%	100%	100%
Awards						
Graduate Awards	2%	0%	0%	0%	0%	0%
Bachelor's Awards	59%	37%	5%	5%	5%	15%
Associate Awards	36%	48%	80%	58%	61%	65%
Undergraduate Certificate Awards	4%	15%	14%	37%	34%	19%
Completion and Retention						
Undergraduate Awards (2016-17) per 100 Undergraduate FTE (2013-14)	21.0	29.5	22.9	37.3	30.2	35.2
Outcome Measures (8-Year Completion, All Cohorts)	37%	41%	39%	39%	26%	36%
GRS150 Graduation Rate (Total Cohort)	30%	34%	24%	33%	15%	29%
GRS150 Graduation Rate (Bachelor's Cohort)	26%	20%	No 2011 Bachelor's Degree-Seeking Cohort			

	Utah Valley University	Dixie State University	Bellevue College	Palm Beach State College	South Texas College	St. Petersburg College
First-Year Full-time Retention Rate (GRS Cohort)	66%	56%	No Bach. Entering Cohort	No Bach. Entering Cohort	70%	No Bach. Entering Cohort
Student Characteristics						
Full-Time	50%	63%	51%	28%	34%	29%
Minority	19%	22%	47%	64%	98%	36%
Adult (25-64)	25%	17%	31%	30%	9%	47%
Received Pell	32%	37%	12%	37%	38%	39%
Tuition and Fees						
Published Tuition and Fees	\$5,652	\$5,080	\$3,699	\$2,444	\$4,020	\$3,352
Tuition and Fees 5-year Growth	18%	24%	-2%	3%	-33%	6%
Total Price for Resident Living Off Campus	\$15,986	\$20,736	\$18,249	\$16,244	\$12,448	\$19,539
Institutional Finance						
Core Expenses per FTE	\$11,306	\$14,621	\$10,420	\$8,876	\$8,531	\$11,051
Core Expenses for Instruction	46%	27%	52%	44%	47%	42%
Core Revenues per FTE	\$12,218	\$14,466	\$11,344	\$9,066	\$9,760	\$11,016
Core Revenue from Tuition and Fees	42%	39%	45%	21%	11%	19%
Core Revenue from Appropriations	33%	37%	28%	34%	53%	34%
Core Revenue from Gifts, Grants, and Contracts	20%	18%	22%	33%	35%	31%
Endowment Assets per FTE	\$1,133	\$2,249	\$597	\$924	\$16	\$1,392

Institutional Averages

	Utah Valley University	All Comparison Institutions Average	Master's Colleges & Universities Average	Baccalaureate/ Associate's Colleges Average
Fall Enrollment and Admissions				
Total Enrollment	37,282	20,328	17,873	22,783
Undergraduate Enrollment	36,868	19,693	16,602	22,783
Fall FTE	26,093	13,558	13,071	14,045
Annualized FTE	26,721	14,347	12,977	15,717
Admissions Rate	100%	97%	95%	100%
Awards				
Graduate Awards	2%	6%	12%	0%
Bachelor's Awards	59%	34%	54%	14%
Associate Awards	36%	44%	26%	62%
Undergraduate Certificate Awards	4%	16%	7%	24%
Completion and Retention				
Undergraduate Awards (2016-17) per 100 Undergraduate FTE (2013-14)	21.0	27.6	24.1	31.0
Outcome Measures (8-Year Completion, All Cohorts)	37%	38%	40%	36%
GRS150 Graduation Rate (Total Cohort)	30%	30%	34%	27%
GRS150 Graduation Rate (Bachelor's Cohort)	26%	36%	39%	N/A
First-Year Full-time Retention Rate (GRS Cohort)	66%	68%	70%	N/A
Student Characteristics				
Full-Time	50%	49%	57%	41%
Minority	19%	42%	30%	53%
Adult (25-64)	25%	27%	28%	27%
Received Pell	32%	32%	32%	33%
Tuition and Fees				
Published Tuition and Fees	\$5,652	\$5,539	\$7,360	\$3,719
Tuition and Fees 5-year Growth	18%	11%	22%	-1%

	Utah Valley University	All Comparison Institutions Average	Master's Colleges & Universities Average	Baccalaureate/ Associate's Colleges Average
Total Price for Resident Living Off Campus	\$15,986	\$21,036	\$24,629	\$17,443
Institutional Finance				
Core Expenses per FTE	\$11,306	\$14,529	\$18,359	\$10,700
Core Expenses for Instruction	46%	44%	46%	42%
Core Revenues per FTE	\$12,218	\$14,730	\$18,329	\$11,130
Core Revenue from Tuition and Fees	42%	29%	31%	27%
Core Revenue from Appropriations	33%	35%	33%	37%
Core Revenue from Gifts, Grants, and Contracts	20%	25%	23%	28%
Endowment Assets per FTE	\$1,133	\$2,320	\$3,605	\$1,036

UVU BOARD OF TRUSTEES

October 24, 2019

4 p.m. – SC 213c

Board of Trustee Members Present

R. Duff Thompson, Chair
Karen Acerson
Taylor Bell
James Clarke, First Vice Chair
Elaine Dalton
Dru Huffaker
Rick Nielsen
Scott Smith
Paul Thompson
Jill Taylor, Second Vice Chair

UVU Attendees

Astrid S. Tuminez, President
Anne Arendt, Faculty Senate President
Karen Clemes, General Counsel
Scott Cooksey, Vice President, Development and Alumni
Justin Jones, Chief of Staff, Secretary to the Board
Linda Makin, Vice President, Planning, Budgets, and HR
Cameron Martin, VP for University Relations
Kyle Reyes, Vice President, Student Affairs
Belinda Okukolo Saltiban, CIDO
Wayne Vaught, Provost & Vice President, Academic Affairs
Katie Zabriskie, Executive Communication Officer

Guests

Regent Alan Hall
Candida Johnson
Scott Trotter
University Executive Council

Chair R. Duff Thompson welcomed those in attendance to the October 2019 Board of Trustee Meeting, specifically Regent Alan Hall and the University Executive Council.

I. ACTION

1. Vision 2030

The Board of Trustees were provided with an overview of the significance of the Vision 2030 document and the situational realities which prompted the need for its articulation. The three underlying strategies that will drive UVU in the next ten years were noted as a.) enhance student success and accelerate completion of meaningful credentials (*achieve*); b.) improve accessibility, flexibility, and affordability for all current and future UVU students (*include*); and c.) strengthen partnerships for community, workforce, and economic development (*engage*). After minimal discussion, Trustee Paul Thompson motioned to approve adoption of UVU's Vision 2030. Trustee Karen Acerson seconded. The motion carried without opposition to great applause from those present. President Tuminez offered words of appreciation and noted that this will be UVU's north star for the next decade.

2. Policies

The Board of Trustees were presented with Policy 541 Student Code of Conduct. The need for an update to strengthen the code and comply with federal guidelines was explained. With minimal discussion, Trustee Taylor Bell motioned to approve adoption of the revisions to Policy 541 Student Code of Conduct. Trustee Scott Smith seconded. The motion carried without opposition.

The Board of Trustees were then presented with Policy 636 Research Ethics and Compliance. The prior temporary emergency status of the policy was noted and the collaborative and thoughtful development of the permanent policy was discussed. After minimal questioning, Trustee Rick Nielsen motioned to approve adoption of Policy 636 Research Ethics and Compliance. Trustee James Clarke seconded. The motion carried without opposition.

3. Requisition

The Board of Trustees were presented with a requisition in the amount of \$1,000,000 to be made payable to UTA. It was noted that this requisition was the first annual payment of a 10-year contract with UTA previously approved by the Trustees. Through this contract, UVU students and employees, and their dependents, are provided with full use annually of Trax, FrontRunner, the UTA bus lines. The benefits of these passes to UVU and its ridership were noted as were the marketing efforts thereof. Trustee Jill Taylor motioned to approve the requisition in the amount of \$1,000,000 to be paid to UTA. Trustee Dru Huffaker seconded. The motion carried without opposition.

4. Peer Institution Cohort

The Board of Trustees were provided with a request to update the comparative cohort of peer institutions used to establish benchmarks for accreditation and non-pay-based comparisons (programs, retention, completion, etc.). It was noted that this new cohort, developed through an iterative process, would subsequently be recommended to the Board of Regents for use in their own comparative analyses, including USHE's annual data book. Questions arose about finding true peers to UVU because of the dual mission and size of the institution. Trustee Acerson motioned to approve the change to the peer institution cohort. Trustee Nielsen seconded. The motion carried without opposition.

5. Institutional Advancement Building

The Board of Trustees were asked to approve the financing and construction of a new Institutional Advancement building. It was noted that this would be a non-appropriated capitol project requiring subsequent approval by the Board of Regents and the Building Board. The need for the building was discussed, including the benefits to be gained thereby. The cost of the building - \$8,000,000 – was discussed in terms of planned size – 20,000 square feet next to the Nellesen Building. The Trustees engaged in thoughtful conversation about pricing per square foot, the ability to create a larger building for the price, and the need to continue to research what was possible with the monies secured and the footprint allocated. The Trustees agreed that approval would be contingent upon this continued examination of cost per square foot and building design. Trustee Clarke motioned to approve the financing and construction of a new Institutional Advancement building with the noted amendment. Trustee Elaine Dalton seconded. The motion carried without opposition.

6. Facilities Master Plan Revision

The Trustees were asked to approve modification of the university's facilities master plan to include the addition of the Institutional Advancement building, the purchased Theobald home, and the change to an allocation of land on the Vineyard property to UFRA. It was noted that with regard to the latter, UFRA would remain in Provo and thus would not need that land for training purposes. With minimal conversation, Trustee Smith motioned to approve the revisions to the Facilities Master Plan. Trustee Taylor seconded. The motion carried without opposition.

II. EXECUTIVE SESSION

Trustee Bell motioned to enter Executive Session to strategically discuss character, professional competence, or physical or mental health of an individual, and litigation that is pending or reasonably imminent. Trustee P. Thompson seconded. The motion carried without opposition.

III. CONSENT CALENDAR

The Trustees were asked to review the Consent Calendar, which consisted of the minutes of August 15 and September 19, 2019; the July and August 2019 Investment Reports; the 2018-19 Auxiliary and Service Enterprise Report; and the Institutional Discretionary Funds 2018-18 Actuals Report and 2019-2020 Budget Revision 1. Trustee Huffaker motioned to approve the Consent Calendar. Trustee P. Thompson seconded. The motion carried without opposition.

IV. INFORMATION

1. Committee Reports

The Board of Trustees were provided with an update on the most recent meeting of the Audit Committee by new Chair Trustee Clarke. Trustee Clarke noted a positive first meeting and asked VP Val Peterson to briefly review the active shooter emergency exercise that took place on campus. Following this review, the Trustees were provided with an update on the most recent meeting of the Academic Affairs Committee by Chair Trustee P. Thompson. It was noted that the committee was actively discussing transfer agreements between USHE institutions and academic program changes to strengthen UVU's offerings and increase attainment of meaningful credentials.

2. President's Report

President Astrid S. Tuminez provided the Board of Trustees with an update on the university since the September 2019 Board of Trustee retreat. Items of note included the Scholarship Ball, the doTERRA donation, the upcoming groundbreaking for the Keller Building, the growth of UVU's enrollment, university events with external stakeholders, and the recent accomplishments of students, faculty, and staff. The Trustees were then provided with an update on the search for a new VP for Digital Transformation as well as the hiring of a new AVP for Marketing and Communications. The President concluded by reiterating the importance of Vision 2030 and UVU's commitment to its dual mission.

Chair D. Thompson took a moment to recognize the contribution of Justin Jones, Chief of Staff and Secretary to the Board, to the university and particularly the Board of Trustees. With great affection and congratulatory sentiment, Chief of Staff Jones was informed that a donation was made in his name to the Nellesen Autism Center.

Chair D. Thompson adjourned the meeting.