



UTAH VALLEY UNIVERSITY

YEAR SIX |

Policies, Regulations, and Financial Review (PRFR)
Northwest Commission on Colleges and Universities

AUGUST 2023

UVU

2.G.2

The institution publishes in a catalog, or provides in a manner available to students and other stakeholders, current and accurate information that includes: institutional mission; admission requirements and procedures; grading policy; information on academic programs and courses, including degree and program completion requirements, expected learning outcomes, required course sequences, and projected timelines to completion based on normal student progress and the frequency of course offerings; names, titles, degrees held, and conferring institutions for administrators and full-time faculty; rules and regulations for conduct, rights, and responsibilities; tuition, fees, and other program costs; refund policies and procedures for students who withdraw from enrollment; opportunities and requirements for financial aid; and the academic calendar.

University Publications

UVU uses two major publications to communicate current and accurate information to students and other stakeholders: the university [website](#) and the [University Catalog](#). The university website is a sponsored, top-level domain that is publicly accessible by anyone with an Internet connection. The home page serves as the starting point and facilitates user-friendly navigation to a wide range of other official university sites via top-level links. Each website is assigned to a department within a division of the institution and has designated owners, managers, and contributors who hold specific responsibilities for their websites and connected webpages. To ensure that all aspects of the university website are accurate and contains up-to-date information, a website audit is conducted annually.

The University Catalog is maintained exclusively on a webpage maintained by the Enrollment Management Office that is publicly accessible to students and other stakeholders. The University Catalog is published annually by the Registrar's Office on the Catalog website, which defaults to the most recently published edition. Online publication of the University Catalog provides instantaneous access and convenient tools to track official sources of information for prospective and enrolled students. Information contained in each catalog edition is the most current and accurate at the time of publication. Archived catalog editions may be accessed via the Catalog Options link located in the navigation menu on the page header of the Catalog website.

Communication of Current and Accurate Information

UVU's mission is accessible via the General Information [link](#) in the University Catalog. This webpage also delineates information about the university's values, action commitments and objectives, roles of the institution, historical development of the institution, and institutional accreditation. UVU is a mission-driven institution; therefore, the mission, values, and action commitments and objectives are prominent throughout the university website and are also found on the following websites and webpages:

- the About UVU top-level [link](#) on the home webpage.
- the Mission and Values [link](#) in the navigation menu on the Office of the President website.
- the Vision 2030 [website](#), which houses the university's updated strategic plan.
- a wide range of institutional resources, such as the New 2 UVU [website](#).

The university website and current and archived editions of the University Catalog also contain current and accurate information for each of the topics below.

- **Admission Requirements and Procedures:** In the current catalog edition, this information for admission requirements and procedures may be accessed via the Admissions [link](#) in the left sidebar. This link connects directly to the Admissions website, which is maintained by the Office of Admissions. The university's home page also includes a top-level link to the Admissions website in the home page header.
- **Grading Policy:** In the current University Catalog edition, the institutional grading policy may be accessed via the Academic Policies and Standards [link](#) in the left sidebar. Key references to the university's grading policy are also made in UVU Policy [523](#).
- **Information for Academic Programs and Courses:** In the current University Catalog edition, the Degrees and Programs [link](#) in the left sidebar connects to a webpage that lists all active degrees and programs offered at UVU. Module tabs organize each degree and program by type, which includes bachelor's degrees, graduate degrees, associate degrees, certificates, minors, and other awards such as diplomas. The link associated with each degree and program connects to a different webpage that contains degree- and program-specific information organized by the following module tabs: Requirements, Graduation Plan, Department, and Program Details. The Requirements tab contains a summary description; total program credits; course information for matriculation requirements, general education requirements, discipline core requirements, and elective requirements; and specific graduation requirements.
- **Expected Learning Outcomes (Individual Degrees and Programs):** Current and archived editions of the University Catalog contain information for expected learning outcomes for each degree and program, which are called Program Learning Outcomes at UVU. In the current edition of the University Catalog, the Program Details tab on the webpage for each degree and program includes the related Program Learning Outcomes. Additionally, a link to the respective academic department site is included on the Department tab for each degree and program. The [Office of Institutional Effectiveness, Accreditation, and Academic Assessment](#) also provides information about Program Learning Outcomes for each degree and program in the university's annual [academic program inventory](#), which is posted on its website, as well as the [website](#) for the Curriculum Office.
- **Expected Learning Outcomes (All Degrees and Programs):** The university has identified expected learning outcomes for all academic programs, which are called Essential Learning Outcomes. Essential Learning Outcomes are introduced in general education courses and then reinforced and expanded in Program Learning Outcomes and Course Learning Outcomes. Current and archived editions of the University Catalog contain information for the Essential Learning Outcomes. In the current University Catalog edition, the Essential Learning Outcomes link in the left toolbar connects to a [webpage](#) that is maintained by the Office of Institutional Effectiveness, Accreditation, and Academic Assessment.

- **Required Course Sequences and Projected Timelines to Completion Based on Normal Student Progress and the Frequency of Course Offerings:** Current and archived editions of the University Catalog contain information for required course sequences and projected timelines to completion based on normal student progress for each degree and program. In the current edition of the University Catalog, the Graduation Plan tab on the webpage for each degree and program outlines a graduation plan by semester that provides course information, such as course prefixes and numbers, course titles, and course credit hours, and indicates the frequency of course offerings. Milestone courses, which are prerequisites for a course in one of the subsequent semesters, are marked in red and italicized. These graduation plans are based upon full-time enrollment and include verbiage stating that they are sample plans and are intended to be a guide. The verbiage also states that individualized graduation plans may differ and can be developed by meeting with an advisor. During such meetings, advisors set up individualized graduation plans for students in [Wolverine Track](#), a degree auditing, planning, and tracking software tool.
- **Names, Titles, Degrees Held, and Conferring Institutions for Administrators and Full-Time Faculty:** Current and archived editions of the University Catalog contain the following information for full-time faculty members: names, date of employment at the institution, academic rank, affiliated department, degrees held, and conferring institutions. In the current edition of the University Catalog, the Faculty [link](#) in the left sidebar connects to a webpage that lists faculty members alphabetically by last name and includes a horizontal navigation bar with clickable letters from A-through-Z as shortcuts. Each academic department's website and corresponding webpages also include a header at the top with an About Us link. This link connects to a webpage that includes a listing of affiliated faculty members with the following information contained in individual picture cards: name, academic rank, contact information, and a link to a professional profile webpage. Additionally, individual picture cards for full-time faculty members are accessible from the University's Directory [website](#), which is searchable by department or employee name.

Current and archived editions of the University Catalog contain the following information for full-time executives and designated administrative staff members: job titles, names, dates of employment at the institution, degrees held, and conferring institutions. In the current edition of the University Catalog, the Administration [link](#) connects to a webpage that lists executives and designated administrative staff members by division. Webpages connected to department and division websites also include individual picture cards for executives and designated administrative staff members with the following information: name, job title, contact information, and a link to a professional profile webpage. Additionally, individual picture cards for executives and designated administrative staff members are accessible from the University's Directory website, which is searchable by department name or employee name.

- **Rules and Regulations for Conduct, Rights, and Responsibilities:** UVU's Student Code of Conduct is a Student Affairs policy, UVU Policy [541](#), that was vetted through a shared governance process and approved by UVU's Board of Trustees. The Student Code of Conduct establishes the conduct expectations for students and outlines students' responsibilities and rights. Current and archived editions of the University Catalog contain

this policy, which is accessible via a [link](#) in the left toolbar in the current University Catalog edition.

- Tuition, Fees, and Other Program Costs and Refund Policies and Procedures for Students Who Withdraw from Enrollment: Current and archived editions of the University Catalog contain information for tuition and fees for both undergraduate and graduate programs of study. In the current University Catalog edition, the Tuition and Fees [link](#) in the left sidebar connects to a catalog webpage that lists contact information for the Bursar’s Office, the tuition and fees policy, the tuition surcharge policy, refund information concerning dropping and withdrawing from courses, student financial responsibility, tuition refund policy, special lab and course fee information, late fee information, and payment options. This webpage presents the current tuition and fee tables for resident and non-resident undergraduate students, as well as resident and non-resident graduate students by program.

Information for tuition, fees, and other program costs may also be accessed via the Tuition [website](#), which is maintained by the Office of Finance and Business Services. This website hosts top-level links for the following webpages: Undergraduate Tuition, Graduate Tuition, and Fees. Each of these webpages contains comprehensive information about tuition and other charges. Additionally, current and archived editions of the University Catalog contain information about course fees. In the current University Catalog edition, the Courses [link](#) in the left sidebar connects to a webpage that presents a searchable directory of courses by prefix and academic subject. Each course description includes accurate course fee information. From this webpage, course fee information for individual courses may be found by accessing a real-time listing of classes and sections offered.

- Opportunities and Requirements for Financial Aid: Current and archived editions of the University Catalog contain information about opportunities and requirements for financial aid at UVU. In the current University Catalog edition, this information may be accessed via the Financial Aid and Scholarships [link](#) in the left sidebar. This link connects directly to the Financial Aid website, which is maintained by the Enrollment Management Office. The university’s website home page includes a top-level link to the Financial Aid website underneath the slider that displays a slideshow of video content.
- Academic Calendar: Current and archived editions of the University Catalog contain information for the academic calendar at the university. In the current University Catalog edition, this information may be accessed via the Academic Calendar [link](#) in the left sidebar. This link connects directly to the Schedule website, which is maintained by the Enrollment Management Office. Additionally, UVU’s website home page includes a top-level link to the Academics website in the page header. From the Academic [website](#), there is a link that connects directly to the Schedule website.

<i>Required Evidence for 2.G.2</i>	
Catalog that provides current and accurate information	<ul style="list-style-type: none"> ▪ <u>University Catalog</u> <ul style="list-style-type: none"> ○ <u>Academic Calendar</u> ○ <u>Academic Policies and Standards</u> ○ <u>Academics</u> ○ <u>Administration</u> ○ <u>Courses</u> ○ <u>Degrees and Programs</u> ○ <u>Essential Learning Outcomes</u> ○ <u>Faculty</u> ○ <u>Financial Aid and Scholarships</u> ○ <u>General Information</u> ○ <u>Student Code of Conduct</u> ○ <u>Tuition and Fees</u>
Other publications that provide current and accurate information	<ul style="list-style-type: none"> ▪ <u>Academic Program Inventory</u> ▪ <u>Policy Manual (523, 541)</u> ▪ <u>UVU Directory</u> ▪ <u>UVU Website</u> <ul style="list-style-type: none"> ○ <u>About UVU</u> ○ <u>Admissions</u> ○ <u>Curriculum Office</u> ○ <u>Mission and Values</u> ○ <u>New 2 UVU</u> ○ <u>Office of Institutional Effectiveness, Accreditation, and Academic Assessment</u> ○ <u>Tuition</u> ○ <u>Vision 2030 Strategic Plan</u>
<i>Supplemental Evidence for 2.G.2</i>	
<ul style="list-style-type: none"> ▪ <u>Wolverine Track</u> 	

2.G.3

Publications and other written materials that describe educational programs include accurate information on national and/or state legal eligibility requirements for licensure or entry into an occupation or profession for which education and training are offered. Descriptions of unique requirements for employment and advancement in the occupation or profession shall be included in such materials.

Disclosures on National and State Legal Eligibility Requirements for Licensure

UVU maintains central webpages with disclosures on national and state legal eligibility requirements for licensure or entry into an occupation or profession for which education and training are offered. These webpages are accessible from the Compliance [website](#), which is maintained by UVU Online.