



UTAH VALLEY UNIVERSITY

YEAR SIX |

Policies, Regulations, and Financial Review (PRFR)
Northwest Commission on Colleges and Universities

AUGUST 2023

UVU

2.C.3

The institution's academic and administrative policies and procedures should include admission and placement policies that guide the enrollment of students in courses and programs through an evaluation of prerequisite knowledge, skills, and abilities to ensure a reasonable probability of student success at a level commensurate with the institution's expectations. Such policies should also include a policy regarding continuation in and termination from its educational programs, including its appeal and re-admission policy.

Admission and Placement Policies for Undergraduate Enrollment

UVU is a dual-mission university that addresses the institutional role of both a community college and regional university as defined in USHE Policy [R312](#). As such, the university offers open admission for students at the undergraduate level. UVU Policy [501](#) establishes the requirements and procedures for admission to the university for all applicants, including concurrent enrollment students and new freshmen under the age of 17. Students will be admitted to the university if they submit all required application materials before the academic term's established admission deadline. The [Office of Admissions](#) provides guidance to students through a range of communication platforms, including informative webpages that outline steps of the admission process, required items, and recommended items; provide [support](#) through help desk software; and respond to inquiries using an AI-powered [chatbot](#). Applicants are notified of admission through email with an acceptance letter that includes a university identification number, residency status, and instructions for pre-enrollment activities, such as mandatory orientation and advising. In cases where incoming students may be academically underprepared, UVU provides a structured enrollment [program](#) that creates a personalized path toward graduation.

UVU has developed class placement procedures to guide student enrollment in the appropriate [English](#) and [math](#) courses. Class placement procedures evaluate prerequisite knowledge, skills, and abilities and are published on websites maintained by the Department of English Success and the Department of Math Success. For English, placement decisions are made based on ACT and SAT scores that are less than five years old or results from a competency-based Writing Placement Test. For math, placement decisions are made based on previous courses that are less than two years old, ACT and SAT scores that are less than two years old, or ALEKS placement scores. Students may replace an expired math placement by completing a Math Refresher Workshop. For students who require additional preparation for success, UVU offers developmental coursework in English and math and guided or self-study learning opportunities in math using ALEKS.

Additional admissions criteria are established by specific undergraduate graduate programs and published in handbooks and on webpages maintained by corresponding academic units, such as architecture programs offered in the [Department of Architecture and Engineering Design](#).

Admission Policies for Graduate Enrollment

Per UVU Policy [510](#), a selective admissions process is used for admitting students into graduate programs. The Office of Admissions provides guidance to graduate students through an informative website that outlines required items and minimum admission requirements for both

domestic and international students. Additional admissions criteria are established by specific graduate programs and published in handbooks, on webpages maintained by corresponding academic units, such as the [School of Education](#), and on program webpages linked from the Graduate Studies [website](#) and UVU Online [website](#).

Continuation, Termination, and Appeal and Re-admission Policy for Undergraduate Students

UVU Policy [521](#) establishes the general minimum academic standards for undergraduate students who attend the university and the procedures available to address deficiencies. Academic standing is determined by grades earned, and students must maintain a semester or cumulative GPA of 2.0 on a 4.0 scale to be in good academic standing. When a full- or part-time undergraduate student falls below this threshold, the student shall be notified of progressive academic intervention. When a student has successive semesters on academic notice, they are placed on academic suspension for a minimum of one full semester. To re-enroll at the university, a student must submit a Petition for Academic Suspension Review form to the Academic Support Committee. The Academic Support Committee shall make suggestions for specific customized interventions to be approved by the Academic Standards Committee. A decision shall then be rendered as to whether, and under what conditions, the student may continue to study at the university. The student must complete the requirements set forth by the Academic Standards Committee before the registration hold shall be removed.

When a student fails to comply with the conditions set forth by the Academic Standards Committee while on academic notice returning from academic suspension, they are dismissed from the university and immediately dropped from enrollment in all classes. A registration hold is then placed on the student's record. The student may not re-enroll at UVU or submit a Petition for Academic Dismissal Review for a minimum of one full calendar year from the date of academic dismissal.

When a student's Petition for Academic Suspension Review or Petition for Academic Dismissal Review is denied by the Academic Standards Committee, the student may present an appeal to a hearing panel that consists of the Academic Standards Committee and a representative appointed by the president of UVUSA. After review of the petition, the hearing panel determines if the student's appeal is granted or denied. If the appeal is granted, the hearing panel determines the conditions for re-enrollment at the university. If the student is unsatisfied with the hearing panel's decision, the student has the right to appeal in writing to the provost and senior vice president of the Academic Affairs Division.

Beyond the Policy Manual, procedures for continuation, termination, and appeal and re-admission for undergraduate students are published in the Academic Policies and Standards [section](#) of the University Catalog and on a [webpage](#) maintained by the Academic Standards Office.

Continuation, Termination, and Appeal and Re-admission Policy for Graduate Students

Per UVU Policies 510 and [524](#), graduate students must maintain a minimum cumulative GPA of 3.0 on a 4.0 scale to remain in their graduate programs; however, individual programs may

establish higher grade point average requirements. A graduate student whose cumulative GPA falls below the threshold for their program will be placed on academic probation for the subsequent semester. A student whose GPA remains below the minimum threshold for their program after the probation semester will be suspended and unable to register or attend graduate courses. Graduate students who are suspended for failing to maintain the minimum requirement for GPA may appeal in writing to the graduate program director within 30 days of the suspension. The graduate program director will present the written appeal to the program graduate faculty for consideration and final decision.

Graduate students who are suspended from the university for violation of minimum cumulative GPA requirements and who wish to complete their program of study must apply for readmission to the applicable graduate program. The graduate faculty may review the reason for suspension when considering suspended students for readmission. In addition to policy, procedures for continuation, termination, and appeal and re-admission for graduate students are published on a [webpage](#) maintained by the Office of Graduate Studies and in informational documents published on webpages maintained by corresponding academic departments, school, or college, such as the School of Education.

| <i>Required Evidence for 2.C.3</i> | |
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| Policies and procedures for recruiting, admitting, and placing students | <ul style="list-style-type: none"> ▪ Architecture Admissions ▪ English Success Placement ▪ Math Success Placement ▪ Policy Manual (501, 510) ▪ School of Education Graduate Programs ▪ USHE Policy (R312) ▪ What's Next |
| Policies and procedures related to continuation and termination from educational programs including appeal process and readmission policies and procedures | <ul style="list-style-type: none"> ▪ Academic Policies and Standards Section Published in the University Catalog ▪ Academic Standings and Holds ▪ Graduate Student Policies and Expectations ▪ Policy Manual (510, 521, 524) ▪ School of Education Graduate Programs |
| <i>Supplemental Evidence for 2.C.3</i> | |
| <ul style="list-style-type: none"> ▪ Contact Admissions ▪ Graduate Studies ▪ Office of Admissions ▪ Structured Enrollment ▪ UVU Online | |