



UTAH VALLEY UNIVERSITY

YEAR SIX |

Policies, Regulations, and Financial Review (PRFR)
Northwest Commission on Colleges and Universities

AUGUST 2023

UVU

Convened by its president, UVUSA meets weekly and posts agendas and minutes on the university's student engagement [portal](#) powered by CampusGroups.

The presidents of Faculty Senate, PACE, and UVUSA each serve as voting members of President's Council, and the president of UVUSA serves as a voting member of UVU's Board of Trustees. Additionally, the presidents of Faculty Senate and PACE each attend UVU's Board of Trustees meetings as non-voting members.

Decision-Making Processes

UVU Policy [101](#) establishes that university community members have opportunities to provide input on policy through their elected governance entities within the university's shared governance model. The regular policy process is a four-stage process that engages the university community for input on the development and drafting of new policies, substantive revisions of existing policies, and deletions of existing policies. Resources for the policy process, including the policy pipeline, training, and writing tools, are available on the Policy Office [website](#).

UVU utilizes an internally developed Planning, Budgeting, and Assessment (PBA) [process](#) to guide resource allocations. This annual process connects the resource allocation decision-making process with university and divisional assessment, planning, priorities, and initiatives. Except for sponsored programs and grants, requests for new resources and new salaried positions are submitted through the PBA process, regardless of funding source. In the process of developing and prioritizing requests, university executives are expected to hold discussions within their respective areas and involve their leadership teams and constituent units to identify and prioritize requests. University executives are encouraged to review their prioritized requests with their respective senior university leader prior to the PBA conversations that take place at the university level and communicate their prioritized requests with their leadership team and constituent units. All members of the university community are invited to participate in the PBA conversations, and President's Cabinet develops funding allocations for review by the executive leadership team. Resources for the PBA process, including guidelines and information about the previous and current cycles, are available on the Budget Office website.

<i>Required Evidence for 2.A.4</i>	
Institutional governance policies and procedures	<ul style="list-style-type: none">▪ Policy Manual (101, 102, 103)▪ Policy Office

Supplemental Evidence for 2.E.1

- [Ellucian Banner Finance](#)
- [Evisions Argos](#)
- [Office of Finance and Business Services](#)

2.E.2

Financial planning includes meaningful opportunities for participation by stakeholders and ensures appropriate available funds, realistic development of financial resources, and comprehensive risk management to ensure short term financial health and long-term financial stability and sustainability.

Meaningful Opportunities for Participation by Stakeholders

UVU utilizes an internally developed PBA process to guide resource allocations. This annual process connects the resource allocation decision-making process with university and divisional assessment, planning, priorities, and initiatives. University executives begin the PBA process by holding discussions within their respective units, followed by reviewing and prioritizing requests with the senior university leader over their division. In early October, requests for new resources and salaried positions are submitted to the PBA Online System, regardless of funding source, apart from sponsored programs and grants. PBA conversations are then held as a public forum to promote transparency in discussing initiatives, priorities, and resource allocations. As part of this process, divisions are encouraged to collaborate on projects that meet joint needs. Following the PBA conversations, President's Cabinet prioritizes resource allocation requests in consultation with other executives. The Budget Office maintains a [webpage](#) that includes [guidelines](#), access to the PBA Online System, and information for the current and previous annual cycles.

The annual tuition and fees process also provides meaningful opportunities for participation among students in financial planning processes at UVU. The tuition and fees process begins with the General Student Fee Board, a university governance committee comprised of students and executives. In accordance with UVU Policy [511](#), the General Student Fee Board reviews general student fees each year and makes fee recommendations to UVUSA and President's Council. The General Student Fee Board reviews UVU's debt service commitments for student fee-funded bonds and recommends fee adjustments based on those commitments. The university then holds the annual [Truth in Tuition hearing](#) to discuss the current state of university finances; the proposed increase to general student fees recommended by the General Student Fee Board; and the institution's proposed increase to tuition based on projected revenue, enrollment, and resource allocation requests. During Truth in Tuition hearings, students and the public may provide input from which President's Council may make changes to the proposed tuition and fee increases. President's Council presents tuition and fee recommendations to UVU's Board of Trustees for review and approval. The chair of UVU's Board of Trustees and the president present UVU's tuition and fees proposal to UBHE in a public meeting for review and approval.

Financial Planning for Short-Term Health and Long-Term Financial Stability

UVU is committed to operating from a position of financial strength and uses a balance of short- and long-term financial planning to ensure financial stability. Because state tax fund revenues