

**Graduate Council
Minutes
February 13, 2017
8:30-10:00 a.m. WB 238**

In attendance: Mary Sowder, Jacqueline Preston, Kris Doty, Jim Bailey, Reed Criddle, Jeff Peterson, Gaya Carlton, Susan Thackeray, Julie Barnum

Excused: Jeff Maxfield

Visiting Faculty/Staff in attendance: Tammy Parker, Shauna Reher, Laura Leavelle

Minutes

December 12, 2016 minutes were approved.

Master of Business Administration Changes

Credit hours for the program are still 36.

Adding MGMT 6000 – a career development course.

The program is combining two 1.5 credit classes into a 3 credit class.

The operations class is being moved into the management emphasis and the economics class is being added to the core curriculum.

The legal and ethical classes are being deleted as this content is woven into the curriculum.

Motion to approve passed.

There was some discussion about the benefits verses the costs of requiring programs to submit syllabi in addition to the key assignments. The Council decided to wait until the MBA submits their information for new emphases for approval to determine if there is enough information to make a decision regarding requesting syllabi. Additional information can be asked for at that time if needed.

Education Endorsements

The courses were previously approved. The changes aligns current offerings with what is in the catalog.

Motion to approve passed.

Graduate Faculty Eligibility Requirements for the College of Technology & Computing

The document was sent back to the College of Technology & Computing because it did not address qualifications for each of the categories.

The requested changes were made to the document.

Motion to approve passed.

Graduate Faculty for the College of Science & Health

When a faculty member gets a doctorate degree they are considered current for five years from the date they received it. If nothing is done after five years they would not be considered current.

This will be made a university standard.

The following faculty were approved for the College of Science & Health:

Laurel Bradshaw – full member

Gaya Carlton – full member

Hsiu-Chin Chen – full member

Marianne Craven – full member
Dale Maughan – full member
Dianne McAdams-Jones – full member
Gary Measom – full member

Graduate Faculty for the School of Business

The following faculty were approved for the Woodbury School of Business:

Vaughn Armstrong – full member
James Bailey – full member
Kevin Castle – professional member (information needs to be obtained regarding his ABD).
Leo Chan – full member
Cenk Caliskan – full member
Gregory Smith – professional member
Mohsen Hamidi – full member
Steven Huff – full member
Andre Oliveira – full member
Tammy Parker – full member
Eugene Seeley – full member
Maritza Sotomayor – full member
Jacob Sybrowsky – full member
Jonathan Westover – full member
Norman Wright – full member
Dave Witesman – full member
Vaughn Cox – professional member
Vance Gough – full member
Richard Henage – full member
Patrick Milligan – professional member
David Witesman – full member

The following faculty were tabled:

William Neal – no evidence of scholarship in past 5 years
Cary Wasden – no dates on professional experience; cannot determine if current
Stephanie Gardiner – ABD, need verification she is actively working on doctorate
Peter Warmbier – ABD, need verification he is actively working on doctorate

Graduate Faculty for the College of Technology & Computing

The following faculty were approved for the College of Technology & Computing:

Afsaneh Minaie – full member
Curtis Welborn - full member
Huda Al-Ghaib – full member
Jingpeng Tang – full member
Reza Kamali-Sarvestani – full member
Neil Harrison – full member
Reza Sanati-Mehrizy – full member
Charles Morrey – full member
Keith Mulbery - full member
John Anderson – full member
George Rudolph – full member

The following faculty were tabled:

Brian Durney – no record of scholarship since 2002

Cheolhwan Oh – no record of scholarship since 2010

Todd Peterson – no record of scholarship since 2007

Basil Hamden – only one 2012 proceeding since receiving doctorate in 2011

Graduate Faculty for the College of Humanities & Social Sciences

The following faculty were approved for the College of Humanities & Social Sciences

Alan Misbach - professional member

Jim Bailey will analyze the fall 2017 schedule to check whether or not only approved faculty are scheduled to teach. If faculty are scheduled to teach who Graduate Council has not approved, he will notify the program director, dean and Jeff Olson, so they can take corrective action. It is important to hold programs to the policies/standards that have been set.

Graduate Admissions Letters

Letters of acceptance, conditional acceptance, waitlist, and rejection were drafted for the graduate programs to use for their admissions. Graduate Council members indicated that they were fine with the tone of the letters, and they did not offer recommendations for improvement.

Jim Bailey will send the letters out for feedback to the directors of each graduate program.

The letters will then go to legal counsel for approval.

In addition to graduate admission letters, it was suggested that letters be drafted for students who are placed on probation or who are dismissed from graduate programs.

Compliance Certificate

Faculty and staff involved with graduate programs may have to do some training on discrimination prevention.

Jim will get more information on what needs to be done.

Admissions Webpage

Jim will meet with admissions regarding a page on the website for graduate students. The undergraduate information does not apply to graduate students in some areas.