

# LEADERSHIP CERTIFICATE RESOURCES & SUGGESTIONS

## 360 Feedback and LPI On-line Survey

- After your application has been turned in, you will receive an e-mail from DecisionWise Corporation inviting you to participate in the 360, leadership assessment process. After filling out the 360 survey on your own behalf, you will be asked to choose up to 10 additional people to rate you on several dimensions of leadership skills. You will be responsible for managing this process carefully to ensure that your raters are completing the survey on your behalf. DecisionWise will be monitoring this process with you, but you should be actively involved to ensure a comprehensive pool of raters.
- The LPI Survey is at [www.uvsc.edu/leadership](http://www.uvsc.edu/leadership). Please take this after your application has been received. You will be asked to take both the 360 and the LPI at the end of the certificate program.

## Mentors

- The Mentor program is an important ongoing relationship where your team meets twice a semester with professionals and leaders from the community. Review Mentor document for more details.

## Seminar Hours

- Taking CLSS 1200 *7 Habits of Highly Effective People* counts for 15 seminar hours (1 level).
- The CAL provides eight Monthly Mastermind Meetings (see calendar for dates and speakers). Each meeting/speaker counts for 1 seminar hour if a ½-1 page summary of application is written.
- The CAL also provides free Lunch and Learns throughout the year which will count for 1 seminar hour per session. These will be followed by a more detailed version (usually 4-8 hour sessions). After attending these sessions keep all the materials you receive in your portfolio to document time spent and what was presented. All workshop and exercise materials should be kept within your portfolio.
- The Business School puts on an Executive Lecture Series for one hour each Thursday. All students are welcome to attend. One hour of training credit will be given if a ½-1 page summary of application is written.
- If you attend any other conference or workshop it can be approved through Director Dr. Bruce Jackson.

## Project/Service Hours

- Volunteer at the Annual Leadership Conference October 4, 2005. This will be from 7:30 A.M. -1:00 P.M. (see Lisa White for details).
- The CAL also provides the opportunity to serve as a Team Leader. This role can count from 5-10 project hours. (See CAL for specifics). All hours must be documented.
- Each semester the CAL sponsors mini training events run by a Leadership Team. If your team would like to volunteer to run and manage one of these events, you may earn project hours for your efforts. Projects in the past have included a team-building ROTC obstacle course and an offsite ropes course. Teams are empowered to generate unique ideas to facilitate leadership training. (See CAL office for details).
- UVSC's Service Learning Department has projects going on throughout the entire year. Any Clubs, Student Government, UV Leader, Presidential Ambassadors, DEX, VICA, etc. will count as project hours.
- The CAL also provides a "Why Try" Certification, where students are trained, then teach at Jr. High Schools in Utah Valley. This requires 1 hour a week for a full semester.
- Students are encouraged to generate their own projects, (come to Mastermind sessions to discuss your interests and ideas).
- Contact your Department Chair or Advisor to discuss other projects within your own department.
- Contact the CAL for additional project opportunities.

## Capstone Interview

- The interview experience is a great opportunity to validate your CAL experience and to identify how individuals in your future career developed as leaders. A special document has been built to help guide you through this process. See CAL Interview Guidelines document for a more details.

**\*If you have any questions, comments or suggestions please contact our office at 801-863-6465.**

