



Name: \_\_\_\_\_

## Petition For Dismissal Review

To petition for review of an Academic Dismissal, you must complete this form which explains to the Academic Standards Committee why your dismissal should be reconsidered for continuance at UVU. Your petition should include the following (please use the reverse side of this form):

- The specific outcome you desire;
- All reasons in support of your request;
- The extenuating circumstances that should be considered.

You must also submit 1) a **type-written letter** which provides:

- An explanation of what happened **each** semester to cause your academic difficulties;
- An explanation of what actions you have taken to remedy the situation;
- An in-depth academic plan for the future.
- 2) An official **transcript** of your grade point average history at other schools with at least 18 credits of coursework with a 2.5 or higher.

*If applicable*, your petition should also include:

- **Letters of verification** from expert professional(s) (on official letter-head) with whom you have been meeting regarding any medical, psychological or work-related issues that have affected your academic progress. **Note:** If any of these issues are mentioned in your petition for review, and letters of verification are not provided, the Committee will not be able to review the merits of those issues.
- **Optional Items-** Your Petition for Dismissal Review may want to address, without limitation, the following:
  - Your biggest stress in school and what can be done to manage this stress.
  - Your experience with any of the following, and how such issues have affected your academic record:
    - Trouble with open-ended questions on tests
    - Weak memory skills
    - Difficulty adapting skills from one subject to another
    - Slow work pace
    - Poor grasp of abstract concepts

Return this petition to the Career and Academic Counseling Center (CACC) - WB 147 for review by the Academic Standards Committee. Petitions will be reviewed monthly as they are received. You are encouraged to submit your petition as early as possible. **Semester deadlines** for submission are:

Summer-      **March 1**  
Fall-           **June 1**  
Spring-       **November 1**

**\*\*\* Deadlines strictly enforced.** Petitions received after deadlines will be reviewed the following semester.

# PETITION FOR REVIEW

I, \_\_\_\_\_, petition the UVU Academic Standards Committee to review my academic dismissal.

I specifically request that: \_\_\_\_\_

My reasons in support of my request are: \_\_\_\_\_

The following extenuating circumstances should be considered \_\_\_\_\_

As required, please check box if you have completed at least 18 credits of coursework with a 2.5 or higher from another college institution. Petitions that lack such documentation will not be considered

Attached is my **type-written letter** which provides:

An explanation of what happened **each** semester to cause my academic difficulties;

An explanation of what actions I have taken to remedy the situation;

An in-depth academic plan for my future.

All additional information and reasons in support, letters of verification, and official transfer transcripts are attached.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 200 \_\_\_.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # (s) \_\_\_\_\_

Email \_\_\_\_\_

Student ID number: \_\_\_\_\_